



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

**Village Board
Regular Meeting
August 6, 2012
7:00 p.m.**

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Reports

a. **Reports**

- Mayor
- Clerk
- Attorney
- Manager

*Background Of
Subject Matter* -

Type Discussion Only

Budgeted N/A

5. Items To Be Removed From Consent Agenda

6. Consent Agenda (Omnibus Vote)

a. **Village Board Minutes**

i. **Village Board Minutes**

Meeting Minutes

*Background Of
Subject Matter* July 16, 2012 Regular Village Board Meeting

Type Motion

Budgeted Other

Documents: [JULY 16, 2012.PDF](#), [02AAMINUTESJULY122012COTW.PDF](#)

b. **Finance Ordinance**

i. **Number 7**

Finance Ordinance #7

*Background Of
Subject Matter* \$ 785,277.95

Type Motion

c. **Purchase Orders**

i. **PO #11029015**

PO 11029015 Meade Electric Company \$ 6,470.89

Background Of Subject Matter RI) 111 Pasquinelli Repair
Additional Background IRMA Claim #160672-01
Type Purchase Order
Budgeted Other
Budgeted Explanation Amount is Insurance reimbursed

Documents: [PO 11029015.PDF](#)

- ii. **PO #11028970**
PO 11028970 Robert Bair Services \$ 7,838.00

Background Of Subject Matter New Furnace in Meter Shop/Water Department
Type Purchase Order
Budgeted Yes

Documents: [PO 11028970.PDF](#)

- iii. **PO #11028997**
PO 11028997 United Meters, Inc. \$ 300,000.00

Background Of Subject Matter Water Meter Replacement Program
Type Purchase Order
Budgeted Yes

Documents: [PO 11028997.PDF](#)

- iv. **PO #11029013**
PO 11029013 Teska Associates, Inc. \$ 8,148.29

Background Of Subject Matter Eligibility Study
Type Purchase Order
Budgeted Yes

Documents: [PO 11029013.PDF](#)

- v. **PO #11028897**
PO 11028897 Currie Motors \$ 168,524.00

Background Of Subject Matter 2012 Ford F-750XL Regular Cab/Aerial Lift
Additional Background Replaces Unit #131 - Purchase Summary Attached
Type Purchase Order
Budgeted Yes

Documents: [PURCHASE SUMMARY PO 11028897.PDF](#), [PO 11028897.PDF](#)

- vi. **PO# 11029097**
PO# 11029097 CivicPlus \$ 11,171.00

Background Of Subject Matter Website Hosting Services for 1 year.
Additional Background Includes design services, implementation and support
Type Purchase Order

Budgeted Yes

Documents: [PO 11029097.PDF](#)

7. Unfinished Business

a. Family Medical Leave Act (FMLA) Updates

Board to consider the following ordinances to:

1. Amend the Village's Family Medical Leave act of 1993 Policy; and
2. Amend the Village's Code of Ordinances, Chapter 62, Sec. 62-136 Family Medical Leave Act.

Background Of Subject Matter	In 2009, the federal government amended the 1993 guidelines for FMLA to revise regulations regarding notice and certification time periods.
Additional Background	This revision added clarifying language for employers and employees, expanded the definition of family, and added many changes to the service member leave provisions to accommodate military personnel and their families.
Recommendation	These changes need to be formalized in the village policy and personnel code.
Type	Ordinance

Documents: [\(04B\) ATTACHMENT- FMLA UPDATE.ORD.8.6.12.PDF](#), [\(04A\) ATTACHMENT- FMLA SEC 62-136 PERSONNEL POLICY REV 7-16-12 \(REDLINE\).PDF](#)

8. New Business

a. Downtown Development Permit - 120 South Cass Avenue

Board to consider an ordinance approving a development permit request for The Bridal Sampler, a bridal store featuring gowns and accessories in the Downtown B-1 Limited Business.

Background Of Subject Matter	New business developments in the downtown B-1 Business District require the approval of the Village Board. Retail sales are a permitted use in the B-1 District, and the bridal store will be selling dresses for weddings and other formal social occasions.
Additional Background	The Bridal Sampler will be moving into a location previously used by Bridgette's Boutique, a women's clothing establishment that was in the tenant space for approximately one year. Parking appears to be adequate for the current tenant mix.
Recommendation	All occupancies in the B-1 Limited Business District require a Development Permit which can only be approved by the Village Board. The proposed use is consistent with the previous use at this location.
Type	Ordinance
Budgeted	N/A

Documents: [\(05A\) ATTACHMENT- 120 S CASS - BRIDAL SAMPLER.PDF](#), [05BASDOWNTOWNDEVELOPMENT120SCASSAVEBRIDALSAMPLER.PDF](#)

b. Temporary Assignment Pay

Board to consider a motion postponing an ordinance amending Chapter 62 of the Village Code of Ordinances creating a section that provides for temporary assignment pay in specific circumstances.

Background Of Subject Matter	Faced with a situation involving an administrative employee off of work for an extended absence we surveyed a number of our surrounding communities and found out that they do offer temporary assignment pay.
Additional Background	This is done under certain circumstances to compensate existing employees who are sometimes assigned temporary tasks that are more complex than covered under their existing job description.
Recommendation	Approval
Type	Ordinance
Budgeted	N/A

Documents: [06AATTACHMENTSEC62-105TEMPORARYASSIGNMENT.PDF](#)

c. Adoption Of Revisions To DuPage County Stormwater/Flood Plain Ordinance

Board to consider an ordinance adopting the 2012 DuPage county Stormwater and Flood Plain Ordinance, Amendments, and General Certification.

Background Of Subject Matter	The DuPage County Countywide Stormwater and Flood Plain Ordinance was recently updated and approved by the Stormwater Management Committee and County Board. At the same time, associated General Certifications were approved. Both effective April 25, 2012.
Additional Background	Link to full document: www.dupageco.org/EDP/Stormwater_Management/Regulatory_Services/1420/
Recommendation	Staff recommends approval.
Type	Ordinance

Documents: [\(07A\) ATTACHMENTS- DPC STORMWATER ORDINANCE.PDF](#), [07BASREVISIONSTODUPAGECOUNTYSTORMWATERORDINANCE.PDF](#)

d. **Zoning Code Text Amendment**

Board to consider an ordinance approving a text amendment to the zoning code to allow firewood enclosures in the side and rear yard, under certain circumstances.

Background Of Subject Matter	This text amendment was prompted by recent complaints and citations for firewood storage in residential districts. Currently, firewood storage structures are not addressed in the zoning code, and therefore not allowed.
Additional Background	The Village's Prosecuting Attorney recommended that staff address the issue. A text amendment to the zoning code that will allow appropriately sized firewood storage areas has been written.
Recommendation	The attorney noted that this language was common in other communities, and with the adoption, residents could then store wood legally on their lots.
Type	Ordinance
Budgeted	N/A

Documents: [\(\) ATTACHMENT- BACKGROUND MEMO, WOOD STORAGE TEXT AMENDMENT.PDF](#), [\(08B\) ATTACHMENT- FIREWOOD PZC REPORT.PDF](#), [\(08C\) ATTACHMENT- FIREWOOD SPEC SHEETS.PDF](#), [08DATTACHMENTFIREWOODTOWNREGULATIONSTABLE.PDF](#), [\(08E\) PZCMINUTES07.11.12.PDF](#), [08BASFIREWOODTEXTAMENDMENT.PDF](#)

e. **"Neighbors Of" Magazine**

Board to consider a motion directing staff to combine the annual village calendar and village newsletter into the "Neighbors of" Magazine format.

Background Of Subject Matter	*
Type	Motion
Budgeted	Yes

f. **Purchase Order**

Board to consider the following purchase order by separate motion:

Background Of Subject Matter	PO #11028899 Prairie Archway Internatinal \$96,354.00
Additional Background	2012 International 4300 LP 4x2 Chipper Box replaces Unit #127
Type	Motion
Budgeted	Yes

Documents: [PURCHASE SUMMARY PO 11028899.PDF](#), [PO 11028899.PDF](#)

9. Miscellaneous

a. **Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open sessions.

10. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. R. R. Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.