



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Committee of the Whole Meeting
September 13, 2012
7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. **Reports**

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. **Village Board Minutes**

i. **Village Board Meeting Minutes**

Board to consider approving the minutes of the Committee of the Whole Meeting held August 30, 2012 and the Village Board Meeting of September 4, 2012.

<i>Background Of Subject Matter</i>	Required parliamentary procedure.
<i>Type</i>	Motion
<i>Budgeted</i>	N/A

Documents: [2012-08-30 COMMITTEE OF THE WHOLE MINUTES.PDF](#), [2012-09-04VILLAGEBOARDMEETINGMINUTES.PDF](#)

b. **Finance Ordinance**

i. **Number 10**

Finance Ordinance Number 10

Background Of Subject Matter *

Type Motion

c. **Purchase Orders**

i. **PO 11029304**

PO #11029304 Clarke Environmental \$ 5,595.06

Background Of Subject Matter Extra Spray due to West Nile.

Additional Background In the interest of the public's health.

Type Purchase Order

Budgeted No

Budgeted Explanation Covered in the appropriations ordinance.

Documents: [PO 11029304.PDF](#)

ii. **PO 11029264**

PO# 11029264 Seeco Consultants, Inc. \$7,460.00

Background Of Subject Matter Engineering Materials Testing & Inspection Services

Additional Background Motor Fuel Tax Funds-Resurfacing

Type Purchase Order

Budgeted Yes

Documents: [PO 11029264.PDF](#)

iii. **PO 11029349**

PO# 11029349 Don Morris Architects \$18,841.56

Background Of Subject Matter August Services: building reviews, clerical, and inspections.

Type Purchase Order

Budgeted Yes

Documents: [PO 11029349.PDF](#)

iv. **PO 11029268**

PO #11029268 HD Supply Waterworks \$21,336.00

Background Of Subject Matter Water meters in conjunction with PO#11028995 approved 7/16/2012.

Additional Background The final amount exceeded original purchase order.

Type Purchase Order

Budgeted Yes

Documents: [PO 11029268.PDF](#)

8. Unfinished Business

a. **Temporary Moratorium Extension**

Board to consider an ordinance extending the temporary moratorium on development in the area commonly known as Northeast Acres.

Background Of Subject Matter	On September 19, 2011 the Village Board granted a one year extension of a 2010 ordinance restricting development in an area of the Village which has experienced storm water flooding problems.
Additional Background	Ordinance #11-146 extended the original ordinance, #10-156 through September 19, 2012. Conditions in the defined area have not changed since adoption of the previously mentioned ordinances.
Recommendation	The Public Works Committee of the Board discussed this at its September 11th meeting. Staff recommends extension of the previous moratorium for a period of one additional year.
Type	Ordinance
Budgeted	N/A

Documents: [2012 MORATORIUM ORDINANCE EXHIBITS.PDF](#)

9. **New Business**

a. **Westmont High School, Homecoming Events**

Board to consider an ordinance approving a sound amplification permit, use of village equipment, a partial street closure of Cass Avenue and Melrose Avenue, and a Code waiver to allow for a bonfire for the Westmont Homecoming Parade and Bonfire Event on October 4, 2012 from 6:15 pm-9 pm.

Background Of Subject Matter	The WHS annual Homecoming Parade & Bonfire is a traditional event. The permits have been issued by the Police Chief and Fire Department. This event will also require an amplified sound permit for 909 S. Oakwood Drive.
Additional Background	The parade route will require a street closure of North Cass Avenue from Burlington Avenue to Melrose Avenue, as well as East Melrose Avenue from Cass Avenue to Warwick Street from 6:15pm until 7:30pm.
Recommendation	Staff recommends approval.
Type	Ordinance

Documents: [2012WHSHOMECEMINGPARADEANDEVENT-COMMUNITYEVENTSPERMITREQUESTFORM.PDF](#), [2012 BONFIRE PERMIT.PDF](#), [PARADE PERMISSION FROM CHIEF MULHEARN.PDF](#)

b. **North Grant And North Adams Water Main Project**

Board to consider an ordinance awarding a bid for North Grant and North Adams Water Main Project and authorizing a construction contract with the selected bidder.

Background Of Subject Matter	The Water Main Construction Project consists of the new installation of approximately 3700 lineal feet of 8" diameter PVC pipe installed by directional drilling and 400 lineal feet of 8" PVC pipe installed by open-cut trench method.
Additional Background	Along with one 4" non-pressure connection, two 6" non-pressure connections, one 8" non-pressure connection, one 8" gate valve in a vault, 14 fire hydrants, new water services up to the b-box and other related work.
Recommendation	On September 12, 2012 the Village will receive bid proposals from various contractors. The Engineer's Estimate of Probable Cost is \$951,346.44. Staff Recommends awarding contract to the lowest bidder. Documents to be distributed at the meeting.
Type	Ordinance
Budgeted	Yes

c. **Appriss/Docview Professional Services**

Board to consider an ordinance approving an agreement between the Village of Westmont and Appriss/Docview to permit the collection and dissemination of traffic crash reports completed by the police department.

Background Of Subject Matter	The police department responds to traffic crashes with the village & manually prepares a report documenting the crash. These reports can not be electronically created, stored, and disseminated by Docview. Docview has a new ecrash solution called Appriss.
Additional Background	Appriss improves the creation, collection & dissemination of traffic crash reporting. This process will make it easier for the general public and insurance companies to access & obtain copies and/or pictures of a traffic crash report.
Recommendation	Staff recommends the approval of the agreement between the Village and Docview/Appriss. There is no cost

for this service, and Docview will continue to forward any fee(s) charged by the Village for the release of crash reports as permitted by law.

Type Ordinance

Documents: [APPRISS-DOCVIEW BROCHURES.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open sessions.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. R. R. Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.



ADMINISTRATION

31 West Quincy Street, Westmont, Illinois 60559

Tel: 630-981-6210 Fax: 630-604-1250
westmont.il.gov | administration@westmont.il.gov

Committee of the Whole Meeting August 30, 2012 Minutes

Mayor Pro-Tem Nero called the meeting to order at 7:01pm

ROLL CALL

PRESENT

Mayor Pro Tem Nero ~~Rahn~~, **Clerk** Szymiski and **Attorney** Zemenak ~~Perez~~.

Trustees: Fleming, ~~Emery~~, Klebenow, Nero, Scott and ~~Senicka~~.

Staff: Searl, Gunther, Parker, Weiss, May, Malik, Mulhearn, Connelly

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

- **Mr. Al Carson, Westmont Chamber of Commerce.** Commented on the Pet Promenade on September 15, 2012 from 10am to 2pm at Ty Warner Park.
- **Mr. Bruce Barker, Holy Trinity Church.** Commented on the Art Show by Kathryn Bradford Dyer "From Darkness to Light" and Matt Maher in Concert, September 27, 2012 at the Christian Church of Clarendon Hills.
- **Mr. Bob Mueller, 44 W. 59th Street, Apt D.** Announced the formation of "Citizens For Westmont" regarding Home Rule Status including formation of a Google Group.
- **Police Chief Tom Mulhearn.** Announced the Fall session of the Citizen's Police Academy starting September 26, 2012. Also cautioned that with School starting drivers need to use extra caution.
- **Ms. Grace Snyder-Kubica, 547 W. 61st Street, Apt. B.** Commented that the Village's Home Rule hand out incorrectly stated that no Illinois community had vote to rescind Home Rule in more than 20 years. She stated that Rockford did it in the 1990's. Village Attorney Zemenak corrected her on this error as it was early 1980's for Rockford.

5. Reports

a. Reports

- **Mayor-** Requested that Item E. **233 And 235 North Cass Avenue - Zoning Code Variances And Special Use Extension Requests** be moved forward in the agenda for consideration. This was requested by the petitioner due to a family situation. Board agreed.

e. 233 And 235 North Cass Avenue - Zoning Code Variances And Special Use Extension Requests. **PLACED ON THE SEPTEMBER 4, 2012 AGENDA FOR CONSIDERATION.**

Board to consider an ordinance approving a request to extend approvals of the following:

1. Special Use Permit to operate a ground floor office in the B-1 Limited Business District.
2. Zoning Code Variance to permit the construction of an office building which will encroach into the required front yard setback.
3. Zoning Code Variance to permit the construction of an office building which will encroach into the required side yard setbacks.
4. Zoning Code Variance to reduce the number of required off-street parking stalls to 9.

Background Of Subject Matter

On September 20, 2010 the Village Board granted approval of three Zoning Code Variances for parking and setbacks, and a Special Use Permit to Michael J. Kaufman and Samuel Rea of Knightsbridge Design and Build with Donald Burke of DW Burke and Associates.

Additional Background

The Preliminary Plat of Subdivision and Site & Landscaping Plan were also approved. As the approvals are valid for one year, the developer requests an extension through September 4, 2013.

Type

Ordinance

Documents: [233 235 N CASS SITE PLAN ATTACHMENT.PDF](#), [233 235 N CASS APPROVED ORDINANCES ATTACHMENT.PDF](#), [233 235NCASSDEVELOPMENT BAS.PDF](#)

- **Clerk**
 - Reminded the public that tonight is the last Cruisin Nights for this year.
 - Reminded the public that due to the Labor Day Holiday the Board and Public Information Committee will be meeting on Tuesday evening, September 4, 2012.
- **Attorney**
 - Asked the Village Board if they would prefer electronic (pdf) copies of ordinances instead of paper. The Board members present indicated yes. Indicated that if anyone wants a paper copy he can accommodate that on a request basis.
- **Manager**
 - Mentioned the CUSD 201 Open House, at all schools, from 6:30pm to 8:30pm
 - Commented that the total amount of the Finance Ordinance \$1,218,225 due to the Vehicle Loan Program payoff to save \$63,000 in interest.
 - Commented on the upcoming November 6, 2012 Home Rule Referendum and Responded to Grace Snyder-Kubica inaccuracies regarding Home Rule status.
- **The Board took a brief five (5) minutes recess.**
- Trustee Items
 - Trustee Senicka
 - Reminded everyone that there will be an economic development committee meeting on Wednesday, September 5, 2012 at 9am in the Village Hall.

- Thanked all the businesses that came to the special Public Safety Committee meeting on Monday, August 27, 2012 to discuss Video Gaming.
- Trustee Klebenow
 - Reminded everyone that school has started so drivers should use extra caution.
 - Wished everyone a happy and safe Labor Day.
- Trustee Fleming
 - Mentioned the Westmont High School home football game tomorrow, Friday, September 1, 2012.
 - Mentioned the Westmont has two (2) new exchange students in town: Merela is staying with us and Standa, from the Cech Republic, is staying with the Hancocks.

Background Of Subject Matter

*

Type Discussion Only
Budgeted N/A

6. Items To Be Removed From Consent Agenda - No Items removed. PLACED ON THE SEPTEMBER 4, 2012 AGENDA FOR CONSIDERATION.

7. Consent Agenda (Omnibus Vote) PLACED ON THE SEPTEMBER 4, 2012 AGENDA FOR CONSIDERATION.

a. Village Board Minutes

i. Village Board Minutes

Minutes of the Combined Committee of the Whole/Village Board Meeting held on August 20, 2012.

Background Of Subject Matter

*

Type Motion
Budgeted N/A

Documents: [COTW AND VB COMBINED MINUTES 20120830.PDF](#)

ii. Executive Session Minutes

Board to consider a motion to accept, approve, and release the Executive Session minutes for 2009, 2010, 2011 and 2012 with the exceptions as noted to be reviewed.

Background Of Subject Matter

The Illinois Open Meetings Act requires that the Village board periodically review to accept, approve and/or release Executive Session minutes in whole or part.

Additional Background

Attached is the list of Executive Session minutes for 2009, 2010, 2011 and 2012 with the exceptions as noted to be reviewed.

Type Motion
Budgeted N/A

Documents: [20120820 EXECUTIVESSESSIONMINUTES RELEASE LISTING.PDF](#)

b. Finance Ordinance

Number 9

Finance Ordinance Number 9

Background Of Subject Matter

*

Type

Motion

c. Purchase Orders

i. PO 11029043

PO #11029043 Illinois EPA/Infrastructure - Water Bureau \$36,978.62

Background Of Subject Matter

ARRA Loan Repayment - Open Purchase Order

Additional Background

West Burlington & North Lincoln

Type

Purchase Order

Budgeted

Yes

Documents: [PO 11029043.PDF](#)

ii. PO 11029265

PO #11029265 Westmont Park District \$7,529.69

Background Of Subject Matter

Salary Reimbursement - May, June, July 2012

Type

Purchase Order

Budgeted

Yes

Documents: [PO 11029265.PDF](#)

iii. PO 11029273

PO #11029273 Fifth-Third Bank \$ 534,702.01

Background Of Subject Matter

Early payoff of 10 year vehicle lease. Payment will save approximately \$63,312.49 in interest

Additional Background

Not budgeted but fund balance available

Type

Purchase Order

Budgeted

No

Documents: [PO 11029273.PDF](#)

8. Unfinished Business

9. New Business

a. Class 18 Catering Liquor License Creation PLACED ON THE SEPTEMBER 4, 2012 AGENDA FOR CONSIDERATION.

Board to consider an ordinance amending Chapter 10 (Alcoholic Beverages), Article II (Retail Licenses), of the Village Code of Ordinances to allow for the creation of a Class 18 catering liquor license.

Background Of Subject Matter

The proposed class 18 catering liquor license will allow a catering business who holds a valid Westmont business license to sell and serve alcoholic beverages at catered events under certain conditions.

Additional Background

The catering business will be required to obtain a state liquor license from the Illinois Liquor Control Commission.

Recommendation

Staff recommends approval of the request.

Type

Ordinance

Documents: [CLASS 18 LIQUOR LICENSE DRAFT ORDINANCE.PDF](#)

b. 500 East Ogden Avenue, Zoning Code Variance Requests PLACED ON THE SEPTEMBER 4, 2012 AGENDA FOR POSTPONEMENT CONSIDERATION.

Board to consider an ordinance approving a request for a zoning code variance to permit parking in the required front yard setback for McGrath Lexus of Westmont.

Background Of Subject Matter

The applicant seeks a variance for parking in the front yard setback to display six cars on concrete pads on higher ground adjacent to Ogden Avenue, to showcase used and/or non-Lexus brands.

Recommendation

The P&Z Commission recommended unanimous approval of a motion if the applicant addressed sight line issue. The applicant has revised the Site Grading Plan to provide 50' between the display and the entrance to the site.

Type

Ordinance

Documents: [500 E OGDEN SET BACK SITE PLAN.PDF](#), [500 E OGDEN PZC STAFF MEMO.PDF](#), [500 E OGDEN FOF.PDF](#), [500EOGDENPZCMINUTES20120613.PDF](#), [500EOGDENLEXUS SETBACKVARIATION BAS.PDF](#)

c. Downtown Development Grant, 226 North Cass Avenue PLACED ON THE SEPTEMBER 4, 2012 AGENDA FOR CONSIDERATION.

Board to consider an ordinance approving a downtown development grant request from The Center for Dance.

Background Of Subject Matter

The Downtown Development Grant Committee met on 8/21/2012. The scope of work is considered eligible for a matching grant of up to \$5,000.00. The only sign on the building at this time is window lettering.

Additional Background

The proposed sign is 43 square feet; 45 square feet is permitted by code. Total estimate of work is \$5,882.75. The committee recommended a grant award of 50%, \$2,941.38 at this time, authorizing additional monies if the petitioner modifies logo for light.

Recommendation

Committee and staff recommend approval.

Type

Ordinance

Documents: [226 N CASS DRAFTGRANTCOMMITTEEMEETINGMINUTES082112.PDF](#), [226 NORTH CASS ATTACHMENT.PDF](#), [226NORTHCASSAVENUE BAS.PDF](#)

d. 220 North Cass Avenue, Special Use Request PLACED ON THE SEPTEMBER 4, 2012 AGENDA FOR CONSIDERATION.

Board to consider an ordinance approving the following requests from Interiors by Gina to operate a high-end resale/consignment furniture store in the B1 Limited Business District:

- Special Use permit.
- Development permit.

Background Of Subject Matter

The petitioner requests approval of a Special Use permit to operate a high-end resale/consignment furniture store. The petitioner previously operate

Recommendation

The Planning & Zoning commission recommended unanimous approval of the Zoning Code Variance Request to allow the Special Use.

Type

Ordinance

Documents: [220 N CASS PZC PACKET ATTACHMENT.PDF](#), [220 N CASS FOF.PDF](#), [220 N CASSBAS.PDF](#)

e. Intergovernmental Agreement - Pleasantview Fire Protection District PLACED ON THE SEPTEMBER 4, 2012 AGENDA FOR CONSIDERATION.

Board to consider an ordinance approving an intergovernmental agreement with the Pleasantview Fire Protection District, in regard to sharing reserve fire apparatus.

Background Of Subject Matter

The attached agreement would allow the Westmont Fire Department and the Pleasantview Fire Protection District to utilize each other's reserve apparatus in the event of an emergency or natural/man-made disaster within the other party's territorial limits.

Additional Background

This agreement would provide the use of said equipment at no cost to the other party, and indemnify each party from any and all claims resulting from the use of said equipment.

Recommendation

Staff recommends approval of this intergovernmental agreement.

Type

Ordinance

Documents: [PLEASANTVIEW AGREEMENT 2012.PDF](#), [PLEASANTVIEWAGREEMENT BAS.PDF](#)

g. Fire Paging Memorandum Of Understanding And Radio System Contract PLACED ON THE SEPTEMBER 4, 2012 AGENDA FOR CONSIDERATION.

Board to consider ordinances approving the following:

1. A Memorandum of Understanding between the Village of Westmont, Village of Clarendon Hills, and the Tri-State Fire Protection District for the Fire Paging System.
2. A contract with A-Beep Radio for Communications Upgrade of the South East and South Central Fire Radio Systems for the Fire Paging System.

Background Of Subject Matter

The ETSB recognizes that it is critical for fire departments to maintain their VHF radio systems for Fire Paging and other emergency uses. They have allocated \$392,000 to the southeast portion of the county, which includes Westmont.

Recommendation

Staff recommends approval of the Memorandum of Understanding and the A Beep Radio contract contingent upon the other two agencies approval of same.

Type

Ordinance

Documents: [FIREA-BEEP83012 BAS.PDF](#), [A BEEP MEMORANDUM OF UNDERSTANDING.PDF](#), [A BEEP CONTRACT DOCUMENTS.PDF](#), [DUPAGE ETS RESOLUTION 039 12.PDF](#), [DUPAGE ETS RESOLUTION 045 12.PDF](#)

h. Appropriations Amendment PLACED ON THE SEPTEMBER 4, 2012 AGENDA FOR CONSIDERATION.

Board to consider an ordinance amending appropriations for corporate purposes for the fiscal year beginning May 1, 2012 to account for debt payment.

Background Of Subject Matter

At the August 20, 2012 meeting, the Administration/Finance Committee expressed interest in paying off the remaining principal of a Vehicle Lease to save over \$63,000 in interest. To make this payment, the appropriation ordinance must be amended.

Additional Background

State statute allows this amendment to be made since there was additional fund balance available when the annual appropriation was adopted, but which were not appropriated at that time. This item is not budgeted, however fund balance is available.

Recommendation

Staff recommends adoption.

Type

Ordinance

Budgeted

No

Documents: [20120830 APPROPRIATION ORDINANCE AMENDMENT ATTACHMENT.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open sessions.

12. Adjourned at 8:11pm.

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. R. R. Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.



Village Clerk's Office

31 West Quincy Street • Westmont, Illinois 60559
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Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Tuesday, September 4, 2012.**

Mayor Pro Tem Senicka called the meeting to order at **7:00 PM.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Rahn P Clerk Szymiski P -

TRUSTEES: Emery A Fleming P -
Klebenow A Nero P
Scott P Senicka P

STAFF:

Searl P -
(Village Manager)

Parker P **Chief Weiss** P **Dep. Chief Gunther** P
(Finance Director) (Fire Dept.) (Police Dept.)

Nicoll A **Chief Mulhearn** P **McIntyre** A
(Village Engineer) (Police Dept.) (Communication Coordinator)

Skala A **Malik** P **Noriega** A
(Fire Dept.) (Acting Community Devl. Dir) (Engineering Div)

Dep. Chief Brenza A **Casey** A **May** A
(Police Dept.) (H.R. Director) (Public Works Director)

Liljeberg A **Ramsey** A **Dep. Chief Connolly** A
(I.T. Manager) (Water Dept. Supervisor) (Fire Dept.)

Daniels A **Gruen** A **Deputy Clerk Kmak** A
(Fire Dept.) (Police Dept.) (Clerk's Office)

ATTORNEY: Zemenak P

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS: Suburban Life Newspapers A Chicago Tribune A

VISITORS: None.

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.



Village Clerk's Office

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VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **V=VACATION**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6a</u>	<u>6b</u>	<u>7</u>
TRUSTEE EMERY	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
TRUSTEE FLEMING	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>
TRUSTEE KLEBENOW	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SCOTT	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SENICKA	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>				
TRUSTEE EMERY	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>				
TRUSTEE FLEMING	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE KLEBENOW	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>				
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE SCOTT	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE SENICKA	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				

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REPORTS



Village Clerk's Office

31 West Quincy Street • Westmont, Illinois 60559
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Mayor Pro Tem Senicka

- Mentioned the Mayor did not leave anything for the meeting this evening.

Clerk Szymski

- Announced there is still time to sign up for the Rock & Roll Road Rally, Saturday, September 8th. Teams should meet at Ty Warner Park at 2:00 p.m.
- The Westmont Chamber is hosting a Westmont Pet Promenade and Picnic in the park on Saturday, September 15th from 10:00 a.m. to 2:00p.m.
- The Patriots Day Ceremony will be held on Sunday, September 9th at 1:00 p.m. , 500 N. Cass Avenue.
- The Library is hosting a Lino-cuts Art Show on Sunday, September 16th from 1:00 p.m. to 5:00 p.m.

Attorney Zemenak

- Nothing this evening.

Manager Searl

- Mentioned for the public's benefit there will be a ballot on the next election, November 6th, concerning Home Rule status. We are in the process of setting up public forums. We anticipate having a schedule by the next meeting.

(1) ITEMS TO BE REMOVED FROM CONSENT AGENDA: No request to remove Items from the Consent Agenda. No motion is required.

(2) CONSENT AGENDA [Omnibus Vote]: Motion by **Trustee Fleming** to approve the Consent Agenda Items (A), (B), (C), and (D).

(A) VILLAGE BOARD MINUTES: Minutes of the Combined Committee of the Whole Meeting and Village Board Meeting held on **August 20, 2012.**

(B) EXECUTIVE SESSION MINUTES: Accept, approve, and release the Executive Session Minutes of 2009, 2010, 2011, and 2012 with the exceptions as noted to be reviewed.

(C) FINANCE ORDINANCE #9: Dated **September 4, 2012**, in the amount of \$ **1,218,225.21.**

(D) PURCHASE ORDERS

11029043	Illinois EPA ARRA Loan Repayment-Open PO/Budgeted	\$ 36,978.62
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Village Clerk's Office

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	Item. West Burlington & North Lincoln.	
11029265	Westmont Park District Salary reimbursement for May, June & July.	\$ 7,529.69
11029273	Fifth-Third Bank Advance apyoff of vehicle lease.	\$ 534,702.01
TOTAL		\$ 579,210.32

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #2 Ayes: Fleming, Nero, Scott and Senicka.
Nays: None.
Absent: Emery, Klebenow.
Present: None.

NEW BUSINESS

(3) CLASS 18 CATERING LIQUOR LICENSE CREATION: Motion by **Trustee Nero** to consider an ordinance amending Chapter 10 (Alcoholic Beverages), Article II (Retail Licenses), of the Village Code of Ordinances to allow for the creation of a Class 18 catering liquor license. Seconded by **Trustee Scott** and the motion passed.

VOTE ON MOTION #3 Ayes: Fleming, Nero, Scott and Senicka.
Nays: None.
Absent: Emery, Klebenow.
Present: None.

(4) 500 EAST OGDEN AVENUE, ZONING CODE VARIANCE REQUESTS: Motion by **Trustee Scott** to consider a motion to postpone a request for a zoning code variance to permit parking in the required front yard setback for McGrath Lexus of Westmont. Seconded by **Trustee Fleming** and the motion passed.

VOTE ON MOTION #4 Ayes: Fleming, Nero, Scott and Senicka.
Nays: None.
Absent: Emery, Klebenow.
Present: None.

(5) DOWNTOWN DEVELOPMENT GRANT, 226 N. CASS AVENUE: Motion by **Trustee Scott** to consider an ordinance approving a downtown development grant request from The Center for Dance. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #5 Ayes: Fleming, Nero, Scott and Senicka.
Nays: None.
Absent: Emery, Klebenow.
Present: None.

(6) SPECIAL USE REQUEST, 220 NORTH CASS AVENUE:

(6a) SPECIAL USE PERMIT: Motion by **Trustee Fleming** to consider an ordinance approving a special use permit request from Interiors by Gina to operate a high-end resale/consignment furniture store in the B-1 Limited Business District: Seconded by **Trustee Scott** and the motion passed.

VOTE ON MOTION #6a Ayes: Fleming, Nero, Scott and Senicka.
Nays: None.
Absent: Emery, Klebenow.
Present: None.

(6b) DEVELOPMENT PERMIT: Motion by **Trustee Scott** to consider an ordinance approving a development permit request from Interiors by Gina to operate a high-end resale/consignment furniture store in the B-1 Limited Business District: Seconded by **Trustee Fleming** and the motion passed.

VOTE ON MOTION #6b Ayes: Fleming, Nero, Scott and Senicka.
Nays: None.
Absent: Emery, Klebenow.
Present: None.

(7) ZONING CODE VARIANCES AND SPECIAL USE EXTENSION REQUESTS, 233 AND 235

NORTH CASS AVENUE: Motion by **Trustee Fleming** to consider an ordinance approving a request to extend approvals of the following:

- Special Use Permit to operate a ground floor office in the B-1 Limited Business District.
- Zoning Code Variance to permit the construction of an office building which will encroach into the required front yard setback.
- Zoning Code Variance to permit the construction of an office building which will encroach into the required side yard setbacks.
- Zoning Code Variance to reduce the number of required off-street parking stalls to 9.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #7a Ayes: Nero, Scott and Senicka.
Nays: Fleming.
Absent: Emery, Klebenow.
Present: None.

(8) INTERGOVERNMENTAL AGREEMENT - PLEASANTVIEW FIRE PROTECTION DISTRICT: Motion by **Trustee Scott** to consider an ordinance approving an intergovernmental



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agreement with the Pleasantview Fire Protection District, in regard to sharing reserve fire apparatus. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #8 Ayes: Fleming, Nero, Scott and Senicka.
Nays: None.
Absent: Emery, Klebenow.
Present: None.

(9) FIRE PAGING MEMORANDUM OF UNDERSTANDING AND RADIO SYSTEM CONTRACT:

(9a) FIRE PAGING MEMORANDUM OF UNDERSTANDING: Motion by **Trustee Fleming** to consider an ordinance approving a Memorandum of Understanding between the Village of Westmont, Village of Clarendon Hills and the Tri-State Fire Protection District for the Fire Paging System. Seconded by **Trustee Scott** and the motion passed.

VOTE ON MOTION #9a Ayes: Fleming, Nero, Scott and Senicka.
Nays: None.
Absent: Emery, Klebenow.
Present: None.

(9b) A-BEEP RADIO CONTRACT: Motion by **Trustee Nero** to consider an ordinance approving a contract with A-Beep Radio for Communications Upgrade of the South East and South Central Fire Radio Systems for the Fire Paging System. Seconded by **Trustee Scott** and the motion passed.

VOTE ON MOTION #9b Ayes: Fleming, Nero, Scott and Senicka.
Nays: None.
Absent: Emery, Klebenow.
Present: None.

(10) APPROPRIATIONS AMENDMENT: Motion by **Trustee Fleming** to consider an ordinance amending appropriations for corporate purposes for the fiscal year beginning May 1, 2012 to account for debt payment. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #10 Ayes: Fleming, Nero, Scott and Senicka.
Nays: None.
Absent: Emery, Klebenow.
Present: None.

(11) ADJOURNMENT: Motion by **Trustee Fleming** to adjourn the meeting. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #11 Ayes: Fleming, Nero, Scott and Senicka.
Nays: None.
Absent: Emery, Klebenow.



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Present: None.

MEETING ADJOURNED AT 7:16 PM
ATTEST:

APPROVED:

Virginia Szymski, Village Clerk

William H. Rahn, Mayor

Dated this 17th day of September 2012.

ORDINANCE NO. 11- 146
**AN ORDINANCE AMENDING ORDINANCE NUMBERS 10-156 AND 10-165 TO
EXTEND A TEMPORARY MORATORIUM ON DEVELOPMENT IN A DEFINED
GEOGRAPHIC AREA**

WHEREAS, the Village of Westmont is a home rule municipal corporation duly organized and operating pursuant to the laws of the State of Illinois; and

WHEREAS, on September 20, 2010, the Village of Westmont Village Board adopted Ordinance 10-156, entitled "An Ordinance Approving a Temporary Moratorium on Development in a Defined Geographical Area"; and

WHEREAS, on October 4, 2010, the Village of Westmont Village Board adopted Ordinance 10-165, entitled "An Ordinance Approving an Amended Map for the Area Subject to a Temporary Moratorium on Development, Westmont"; and

WHEREAS, the Village Board has determined that it is necessary and desirable to further consider and evaluate the geographical area near the intersection of Warwick Avenue and Melrose Avenue, Westmont, Illinois, because residents and businesses continue to experience persistent and widespread storm water flooding problems; and

WHEREAS, the Village of Westmont previously retained the services of Christopher Burke Engineering to perform a storm water management study of said area, along with other areas within the Village, to assist in developing a remedial action plan for the flooding problems in this area; and

WHEREAS, the Village of Westmont Board of Trustees has determined that it is reasonable and necessary to continue the temporary moratorium in order to continue to evaluate and develop an action plan for the area in order to protect the residents from worsening flooding in this area and to protect residents tributary to this area; and

WHEREAS, the Village of Westmont Board of Trustees finds that the approval of this extension of the temporary moratorium on development in said geographic area will promote and protect public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, as follows:

Section 1: The above-stated Recitals are hereby restated as though fully set forth herein.

Section 2: There is hereby imposed an extension on the temporary moratorium on development within the geographic area listed in Ordinance 10-165 for an additional period of twelve (12) months. No new developments (excluding conforming accessory structures) and no expansion of existing principal structures shall be permitted within this time period, except as allowed in Section 3 below.

Section 3: New development of principal structures or expansion of existing principal structures within said geographic area will be permitted, despite this temporary moratorium on development, provided the following criteria are met: (1) the development or expansion is for a single-family residential home or a duplex residential home, (2) the development or expansion complies with all Codes and Ordinances of the Village of Westmont, and (3) the proposed new development or expansion is engineered in compliance with all Village engineering requirements and it is justified to the Village that the new development or expansion will not increase storm water runoff or flooding in the area.

Section 4: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict.

Section 5: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, this 19th day of September, 2011.

Ayes: 5 Nays: 0 Absent: 1

APPROVED:


William H. Rahn, Mayor

ATTEST:


Virginia Szymanski, Village Clerk



ORDINANCE NO. 10- 165
**AN ORDINANCE APPROVING AN AMENDED MAP FOR THE AREA SUBJECT TO
A TEMPORARY MORATORIUM ON DEVELOPMENT**

WHEREAS, the Village of Westmont is a home rule municipal corporation duly organized and operating pursuant to the laws of the State of Illinois; and

WHEREAS, on September 20, 2010, the Village of Westmont Board of Trustees approved an ordinance entitled "An Ordinance Approving A Temporary Moratorium On Development In A Defined Geographic Area;" and,

WHEREAS, attached to said ordinance as Exhibit "A" was a map with a designated geographic area subject to this temporary moratorium on development; and,

WHEREAS, after approval of this ordinance, Village staff determined that several properties were mistakenly included within this geographic area and that, in certain areas, the exact boundary lines of the area were not clear; and

WHEREAS, Village staff has prepared an amended map which more clearly defines the geographic area subject to the temporary moratorium on development and also has prepared an address list depicting all addresses on the perimeter of this defined geographic area for further clarity, and the Village of Westmont Board of Trustees desires to approve this amended map as an amendment to the prior ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, as follows:

Section 1: The above-stated Recitals are hereby restated in this Section 1 as though fully set forth herein.

Section 2: The Village Board of Trustees hereby approves an amended map along with a corresponding address list, copies of which are attached hereto as Exhibit "A," and said map and address list shall replace the original map attached as Exhibit "A" to the Ordinance approving a Temporary Moratorium on Development in a Defined Geographic Area, approved on September 20, 2010. All other provisions of said ordinance approved on September 20, 2010 shall remain in full force and effect.

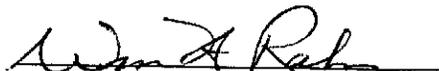
Section 3: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict.

Section 4: This ordinance shall be in full force and effect after its passage, approval and recording as provided by law.

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, this 4th day of October, 2010.

Ayes: 6 Nays: 0 Absent: 0

APPROVED:


William H. Rahn, Mayor

ATTEST:

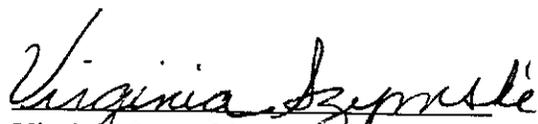

Virginia Szymski, Village Clerk

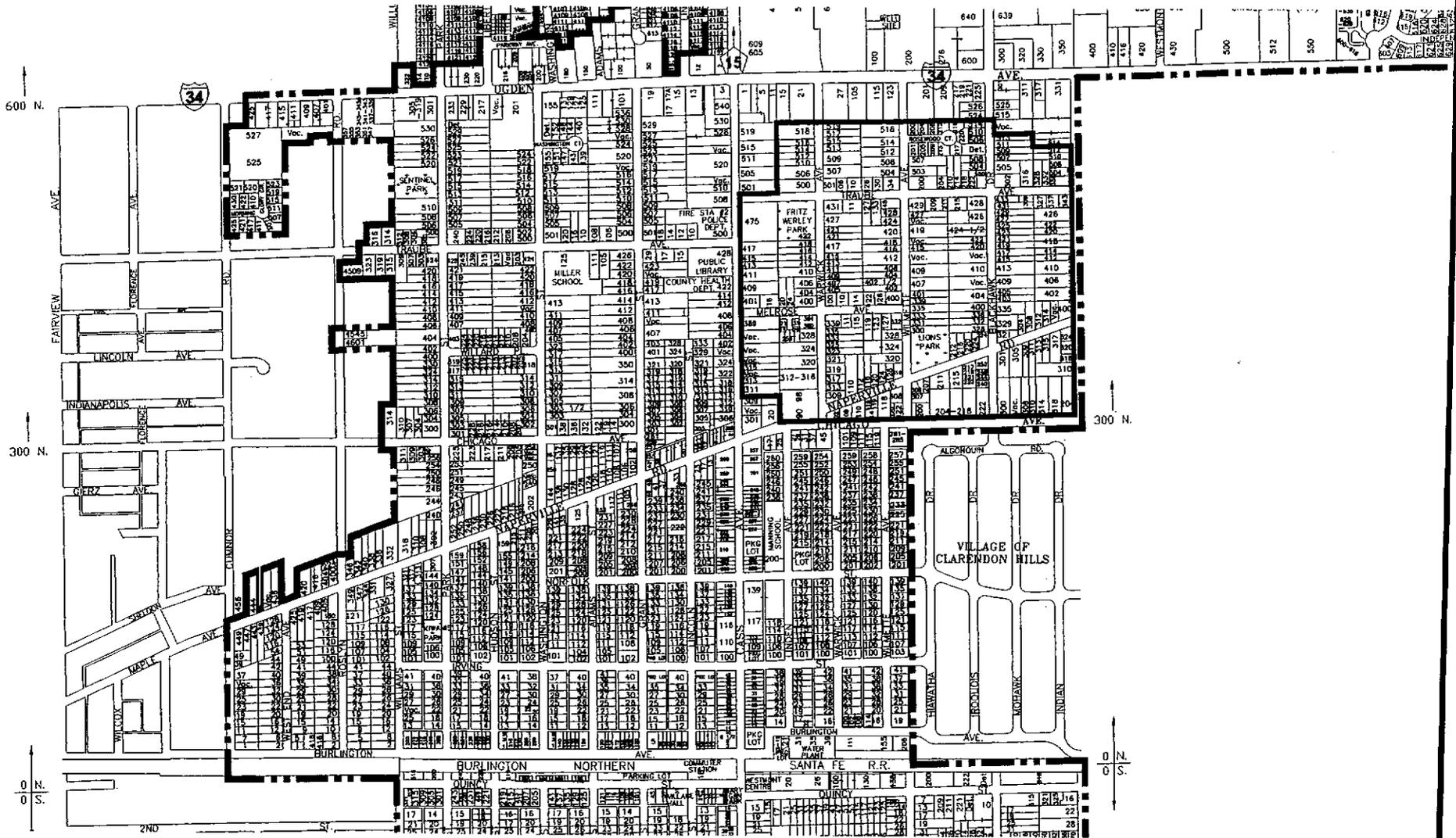


EXHIBIT "A"

**AMENDED MAP OF DEVELOPMENT MORATORIUM AREA WITH
ACCOMPANYING ADDRESS LIST**

BUILDING MORATORIUM LIMITS

10/04/2010



ORDINANCE NO. 10- 156
**AN ORDINANCE APPROVING A TEMPORARY MORATORIUM ON
DEVELOPMENT IN A DEFINED GEOGRAPHIC AREA**

WHEREAS, the Village of Westmont is a home rule municipal corporation duly organized and operating pursuant to the laws of the State of Illinois; and

WHEREAS, there exists a geographic area near the intersection of Warwick Avenue and Melrose Avenue, Westmont, Illinois, which area is depicted on the map attached hereto as Exhibit "A," in which residents and businesses are experiencing persistent and widespread storm water flooding problems; and

WHEREAS, residents of said area fear that new dense development will further exacerbate the storm water flooding problems due, in part, to insufficient storm sewer capacity as well as a lack of storm water detention/retention areas; and

WHEREAS, the Village of Westmont has retained the services of Christopher Burke Engineering to perform a storm water management study of said area, along with other areas within the Village, to assist in developing a remedial action plan for the flooding problems in this area; and

WHEREAS, the Village of Westmont Board of Trustees believes that a temporary moratorium on development in said area is warranted and necessary in order to protect the residents from worsening flooding in this area and to protect residents tributary to this area; and

WHEREAS, the Village of Westmont Board of Trustees has also determined that it is necessary to reexamine the R-4 General Residence Zoning District located within said area to determine whether the allowance of multi-family uses in this area constitutes the highest and best use; and

WHEREAS, the Village of Westmont Board of Trustees also desire to study the maximum lot coverage requirements for residential districts within the Village, currently set at 40% for the R-1 through R-3 Districts, and which currently do not provide any maximum lot coverage requirement for the R-4 and R-5 Districts, in order to promote additional green space and alleviate potential flooding problems; and

WHEREAS, the Village of Westmont Board of Trustees desires to impose this temporary moratorium while it studies these flooding and zoning issues, but desires to allow single-family and duplex development within said geographic area where the lot coverage is 30% or less, and where all Codes and Ordinances and engineering requirements of the Village of Westmont are met; and

WHEREAS, the Village of Westmont Board of Trustees finds that the approval of this temporary moratorium on development in said geographic area, with the exceptions listed herein, will promote and protect public health, safety and welfare.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, as follows:

Section 1: The above-stated Recitals are hereby restated as though fully set forth herein.

Section 2: There is hereby imposed a temporary moratorium on development within the geographic area listed in Exhibit "A" for a period of twelve (12) months. No new developments (excluding conforming accessory structures) and no expansion of existing principal structures shall be permitted within this time period, except as allowed in Section 3 below.

Section 3: New development of principal structures or expansion of existing principal structures within said geographic area will be permitted, despite this temporary moratorium on development, provided the following criteria are met: (1) the development or expansion is for a single-family residential home or a duplex residential home, (2) the development or expansion complies with all Codes and Ordinances of the Village of Westmont, and (3) the proposed new development or expansion is engineered in compliance with all Village engineering requirements and it is justified to the Village that the new development or expansion will not increase storm water runoff or flooding in the area.

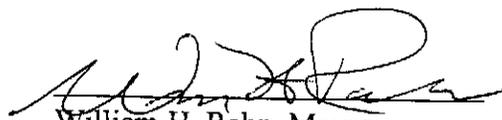
Section 4: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict.

Section 5: This ordinance shall be in full force and effect after its passage, approval and recording as provided by law.

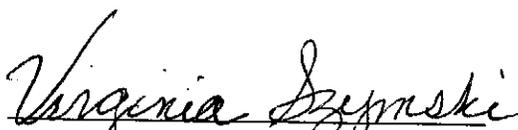
PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, this 20th day of September, 2010.

Ayes: 6 Nays: 0 Absent: 0

APPROVED:


William H. Rahn, Mayor

ATTEST:


Virginia Szynski, Village Clerk

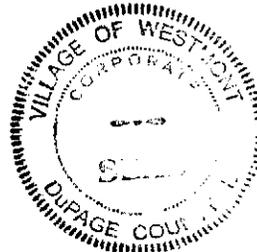
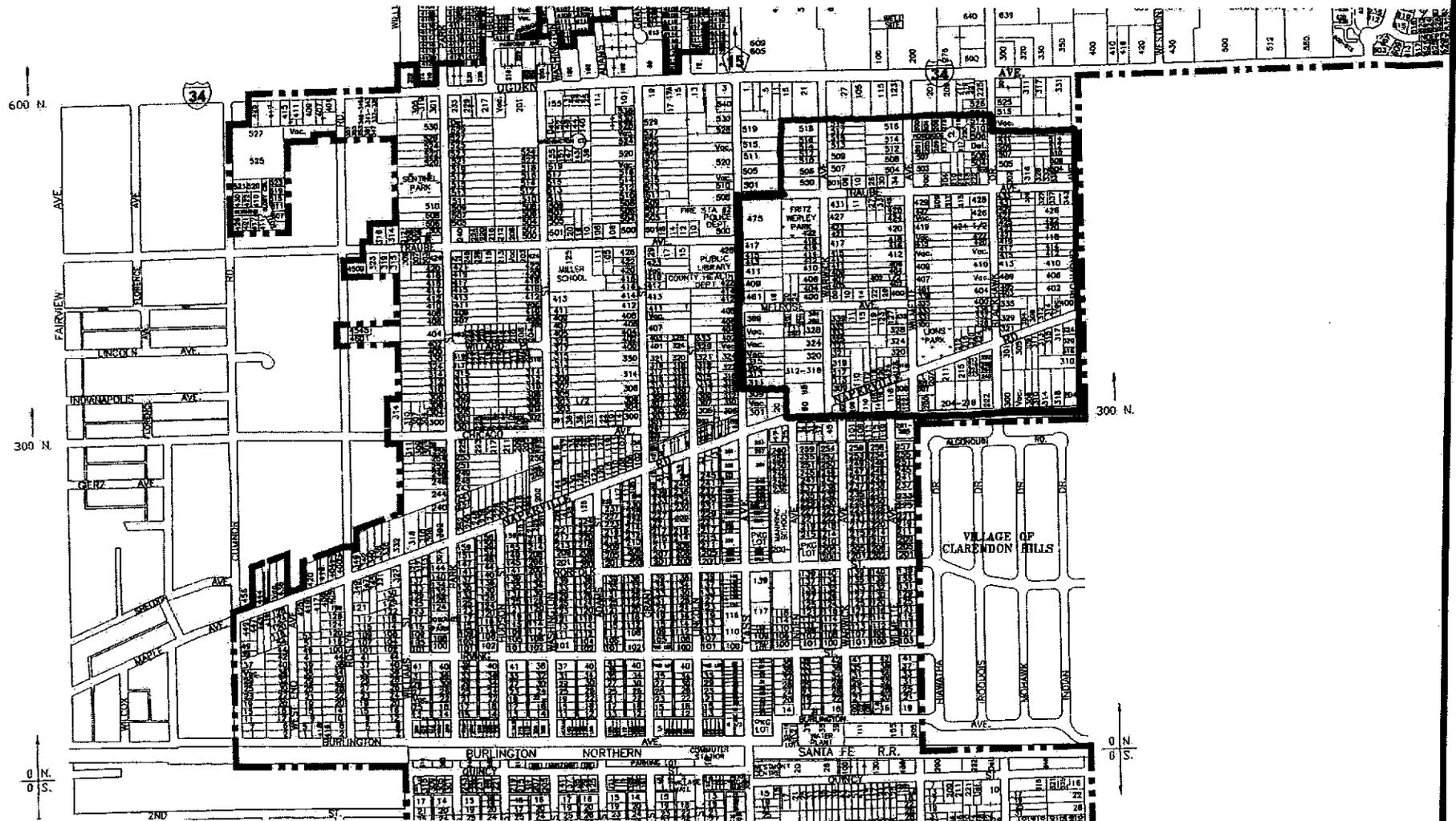


EXHIBIT "A"

**GEOGRAPHIC AREA SUBJECT TO TEMPORARY MORATORIUM ON
DEVELOPMENT**

2010 ADDRESS MAP

02/22/2010



Village of Westmont Community Events Permit Request

This permit request form and checklist has been developed for the purpose of assisting community organizations and other entities that wish to host or coordinate community special events in the Village of Westmont. Completion and approval of this form is mandatory for any community event that is requesting special permissions from the Village of Westmont. This includes street closures, use of public right-of-way, permission for parades, use of amplified music, hanging of temporary banners, etc. Events that invite large public gatherings or assemblies of people that may result in a distinct impact on public right of way should also complete this form. All block parties and private parties utilizing amplified music must obtain permission from the Village, but do not need to fill out this form.

Please contact Larry McIntyre, Westmont Media Relations Coordinator (MRC), at 630-417-0280 or LMCINTYRE@westmont.il.gov to assist with the completion of this form. Once completed, the permit request and accompanying checklist will be submitted for staff review. Requests that require Village Board Action will be placed on a Village Board agenda for consideration. Copies of completed requests will be placed on file with the Village Clerk's Office.

Please read through the entire form before filling it out. Please attach additional written information to this request if there is not enough space on this form. Requests should be received by Larry McIntyre up to 60 days prior to the event.

VILLAGE OF WESTMONT SPECIAL EVENT PERMIT REQUEST

Host Organization Westmont High School

Name/Title of Event Contact Person Tom DeMay, WHS Student Council Advisor

Phone 312-320-6282 (cell); 630-468-8100 (work)

Email tdemay@cusd201.org

Event Name Westmont High School Homecoming Parade & Bonfire

Event Date(s) & Times Thursday, October 4, 2012, 6:30pm - Parade on Cass; 7:30pm - Bonfire at WHS

Rain Date (if applicable) NA

Event Location Parade - Cass Avenue from Burlington to Melrose, and on Melrose from Cass to Warwick; Bonfire at Westmont High School, east side of school near softball fields

EVENT DESCRIPTION (describe event, parade, goals, target audience & attendance, etc.)

Westmont High School will conduct its annual Homecoming Events including a parade in the downtown and a bonfire event at WHS. Students and residents attend both events. Approximately 500 people will be involved. Tom DeMay and school administrators will help supervise.

ENTERTAINMENT (describe type of entertainment, hours of entertainment, use of an amplified sound system which may require board approval, placement of stage & lights, etc.)

There will be live marching bands, parade vehicles, and parade walkers. Participants will be instructed that there will be no throwing of candy in the parade. There will be a PA system and student band performing at the bonfire. Bonfire events will end at 9 p.m. at which time people will be cleared out.

PUBLICITY (describe where and when event will be promoted – the Village encourages publicity to be published a minimum of 30 days prior to the event if requesting use of public space)

The event is publicized through the school and in the local newspaper. It is also listed in the Village Calendar and on the Village Website. There will also be info on ch. 16.

Have you submitted and obtained a Temporary Sign Permit for your event signs/banners posting permit from the Westmont Building & Zoning Division? NO, na

Have you made arrangements with the Westmont Media Relations Coordinator to have the Village hang/place signs and/or banners in the public right-of-way? NO, na

Event Proximity Notice

Minimally, the Village of Westmont requires the sponsoring organization to provide hand delivered notification regarding this event to all businesses and residences within one block of the event at least 7 days prior to the event. The Village may require a wider area of distribution depending on the size, scope and community impact of the event. This notice must include general information regarding the event including event hours, street & parking lot closures, sound amplification, special uses that may affect neighbors, event chair contact information including name and phone number, and more. This notice must be approved by the Westmont Media Relations Coordinator and a copy must be submitted with this application.

Please list the name of the person(s) delivering the event proximity notice, the specific location(s) to which this notice will be delivered, and the day and time of delivery?

Tom DeMay will be responsible for making sure that notification is sent out.

SAFETY (describe safety concerns & how they will be addressed, define security plan incl. # of people working security at what times and where they will be stationed & if Village personnel will be requested) Tom DeMay has been in communication with Larry McIntyre, Westmont Media Relations Coordinator, who in turn has been in communication with staff representing the various Departments: Tom Mulhearn, Westmont Police Chief; Brian Gruen, Westmont Police Department Special Events Liaison; David Weiss, Fire Chief and EMA Director; and Steve May, Public Works Director. Chief Mulhearn will issue the parade permit. Doug Daniels from the Fire Dept. is in direct contact with Tom DeMay to issue a permit for the bonfire. Tom DeMay and WHS administrators will be on hand to supervise the entire event. EMA will be asked to assist with safety during the parade and at the bonfire. EMA will provide an overhead light and generator at the bonfire. Brian Gruen will coordinate traffic safety devices with Steve May and the Public Works Department. Brian will reach out and communicate with Chief Weiss and the Fire Dept. regarding specific EMA needs.

Will your event serve alcohol? NO

Insurance - Have you secured an appropriate insurance policy in the amount of \$1 million naming the Village of Westmont as an additional insured protecting the Village of Westmont from potential claims concerning this event? **Larry McIntyre will work with Tom DeMay on this item.**

EVENT LAYOUT & SET-UP (describe complete site plan of event with location of tent(s), tables, chairs, generator(s), layout of power cables, stage, sound system, lighting, food and beverage service, fencing, water hook-up location, port-a-potties, waste receptacles including trash cans and dumpsters, etc. Create a schedule for expected delivery of items for set-up and teardown.)

There is no map needed for this item as the portion held on Village right of way is a parade. The bonfire event is held on Westmont High School property.

Parking (describe parking plan including areas designated for public parking, handicap parking, and how this plan will be promoted to the public)

Use of public parking on side streets and in public parking lots is recommended for the parade. Groups in the parade will meet in the public parking lots by the water tower. Participants will park in the WHS parking lot for the bonfire.

Are you requesting closure of a public right-of-way such as a street or parking lot (If YES, this requires board action and proof of insurance naming the Village of Westmont as an additional insured)?

YES, there will be a temporary closure of Cass Avenue during the parade, north on Cass from Burlington to Melrose, as well as Melrose from Cass to Warwick. Additionally, the area behind the water tower on east Burlington will be used for a staging area for the parade. The parade will be approximately 6:30 p.m. to 7:30 p.m.

Will your event require a water hook-up? NO

If you are using any Village of Westmont-owned property, have you signed the Village of Westmont waiver regarding use of any Village equipment?

Per a written recommendation from IRMA, NO students will be allowed to ride on top of Village vehicles as has happened in the past. This will include village fire engines and the dump trucks. Students MAY ride inside village vehicles providing that they sign a release form and wear a seatbelt. However, the Westmont Park District will be working with the Larry McIntyre and WHS to utilize Park District hayrack trailers during the parade. Both the Village and the Park District will be listed as additional insured. Also, the event will use one overhead light and generator at the bonfire - this will be supplied by EMA.

Event Maintenance

The Village of Westmont requires the event host to provide general clean up and maintenance during the event. This includes making sure that the area be litter-free, ensuring waste receptacles are regularly emptied and available for use, and ensuring that port-a-potties are regularly stocked and maintained. The Village further requires that the entire area enveloping the event is completely cleaned up immediately upon the close of the event. NOTICE: While the Village does not require a special event bond from the host organization, the Village reserves the right to invoice the host organization if the Village of Westmont incurs any unforeseen costs during the event.

ADDITIONAL

Will your event serve food? NO

Additional Requests (List all additional requests that you are considering)

Requesting EMA to assist with parade and bonfire safety as well as provide overhead lights and generator at bonfire.

Requesting Fire Department personnel to attend the bonfire event to ensure participant safety.

Requesting to ride inside Village vehicles such as the fire engine.

BOARD ACTION REQUESTS & FEES

List all items requiring board action (such as but not limited to sound amplification, use of public right-of-way, etc.)

- Street closure for parade event - Cass Avenue from Burlington Avenue to Melrose, and Melrose from Cass to Warwick, Thursday, Sept. 29, 6:15 p.m. to 7:30 p.m.

- Live Music and Amplified Sound Request on Cass Avenue from 6:30 p.m. to 7:30 p.m. during the parade; and at Westmont High School from 7:30 p.m. to 9 p.m. during the bonfire.

Create a comprehensive listing of all Village of Westmont fees (such as but not limited to hiring of Police Dept. personnel, overtime payment to Village personnel, fees related to equipment use, etc.) that will be incurred by the host organization.

In the past, there were no fees paid to the Village of Westmont regarding involvement with this event.

The undersigned acknowledges the expectations of all four pages of this permit and agrees to follow through with all items outlined.

Name of Contact/Title with Organization

Date _____

REVIEWED AND RECEIVED BY:

Larry McIntyre - Westmont Media Relations Coordinator

Date _____

Brian Gruen - Westmont Police Dept. Events Liaison

Date _____



Westmont Fire Department

HEADQUARTERS

6015 South Cass Avenue • Westmont, IL 60559

Administration (630) 981-6400

Fire Prevention (630) 981-6402

Fax (630) 829-4486

I.S.O. 2



Commission on
Fire Accreditation
International

PERMIT OPEN BURN / BONFIRE

DATE OF ISSUE: OCTOBER 4TH, 2012 PERMIT NO: 100412-1

PERMITEE: WESTMONT SR HIGH SCHOOL
909 OAKWOOD DR

IS HEREBY GRANTED PERMISSION TO CONDUCT A BONFIRE DISPLAY

ON OCTOBER 4TH, 2012, FROM 07:30 P.M. – 09:00 P.M., ON THE FOLLOWING SITE:

909 OAKWOOD

WESTMONT, ILLINOIS

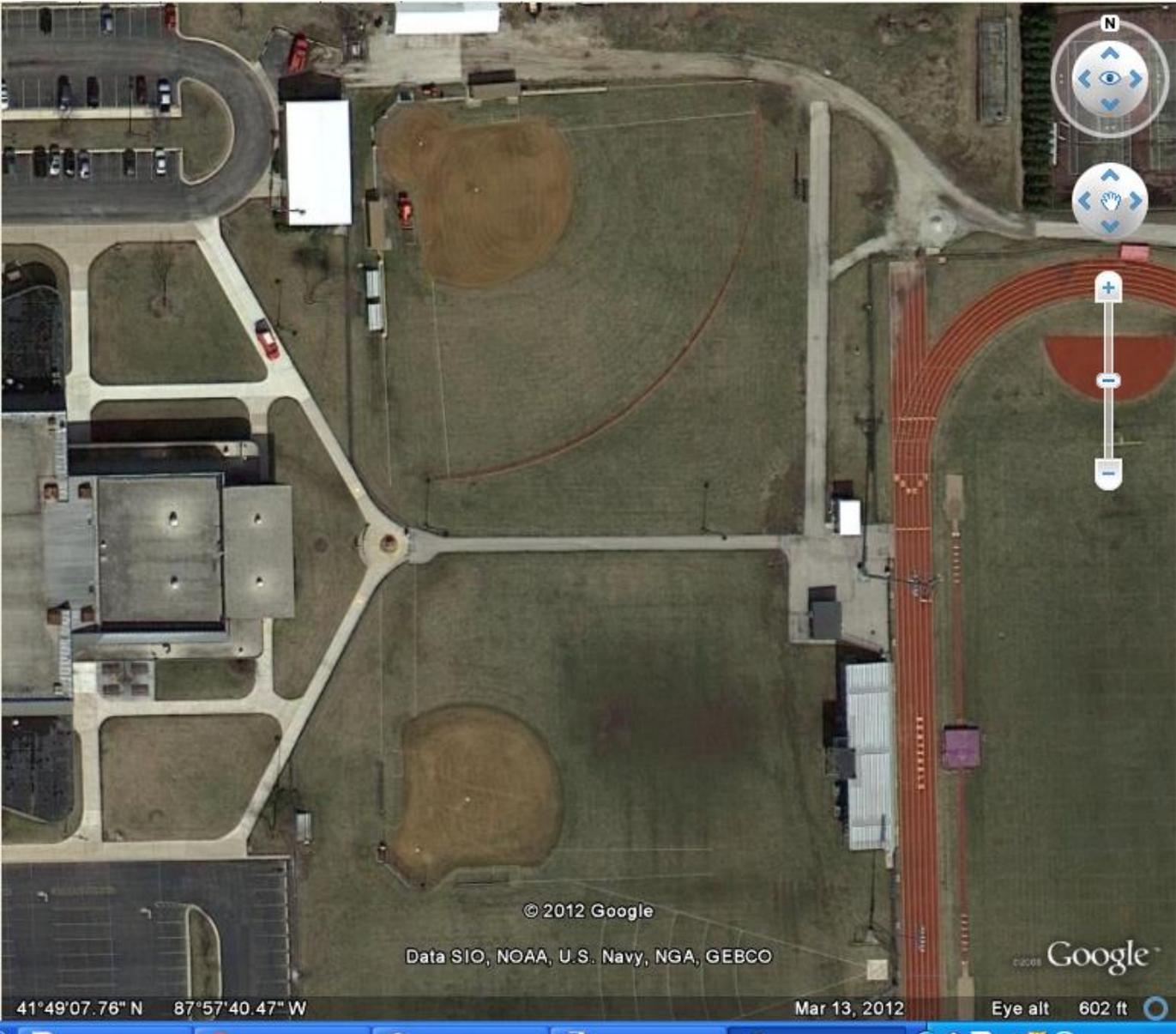
TOM DEMAY (312-320-6282) IS TO BE IN CHARGE OF THIS FIRE, AND IS DESIGNATED AS SUPERVISOR. HE IS AUTHORIZED TO HANDLE AND SUPERVISE THIS OPEN BURN. FIRE SHALL BE COMPLETELY EXTINGUISHED BY 09:30 PM.

ISSUING OFFICAL:

Doug Daniels, Fire Marshal
Westmont Fire Department

FIRE CANNOT EXCEED SUBMITTED SIZE (HEIGHT/DIAMITER). ONLY PERMITTED MATERIAL CAN BE BURNED. ALL SPECTATOR – FIRE SEPERATIONS TO CONFORM TO APPROVED SUBMITTED DRAWING.

PERMIT IS NON-TRANSFERRABLE AND MUST BE IN POSSESION OF THE SUPERVISOR.



© 2012 Google

Data SIO, NOAA, U.S. Navy, NGA, GEBCO

Google

41°49'07.76" N 87°57'40.47" W

Mar 13, 2012

Eye alt 602 ft



POLICE DEPARTMENT
500 North Cass Avenue, Westmont, Illinois 60559-1503

Main: 630-981-6300 Records: 630-981-6303
Investigations: 630-981-6302 Administration: 630-981-6363
westmont.il.gov | police@westmont.il.gov



September 6, 2012

Tom DeMay
Westmont High School
909 Oakwood Drive
Westmont, Illinois 60559

Dear Mr. DeMay:

I have received and reviewed your application to conduct a parade for the Westmont High School on Cass Avenue on Thursday, October 4, 2012. I am granting permission for the parade.

The parade will take place on Cass Avenue starting at Burlington Avenue and travel north to Melrose Avenue. The Village of Westmont will assist by controlling traffic on Burlington Avenue and those cross streets along the parade route. The parade is permitted to occur between 6:15 P.M. until 7:15 P.M. In the event of inclement or severe weather this event maybe delayed, permitted to occur before the starting 6:30 P.M. time or cancelled entirely depending on the circumstances.

The throwing of objects from any parade vehicle or parade participant is strictly prohibited. This includes but is not limited to candy of any type. Participants may hand candy to spectators but candy cannot be thrown in any manner.

I wish you and all the students of Westmont High School a safe and enjoyable Homecoming weekend and "Go Sentinels". If you have any questions or need additional information please contact Sergeant Brian Gruen at 630-981-6300 or bgruen@westmont.il.gov

Sincerely,

Thomas R. Malhearn

Chief of Police

Cc: Ronald Searl, Village Manager

Please return completed form to: Chief of Police, Westmont Police Department,
500 N. Cass Ave., Westmont, IL 60559.

APPLICATION TO CONDUCT A PARADE OR OPEN AIR MEETING

Application to conduct a **parade** or open air meeting shall be made in writing to the chief of police at least 72 hours prior to the event by a representative of the group seeking the permit, and shall set forth the following information: (Sec.70-183)

(Please print or type all requested information)

Name of the person seeking the permit. Tom DeMay c/o Westmont High School

Address 909 N Oakwood Drive, Westmont, IL 60559

Phone No. 630-468-8100 (school) (312) 320-6282 (cell)

If the **parade** or open air meeting is proposed to be conducted for, on behalf of or by an organization, the name, address, and telephone number of the headquarters of the organization.

Name Westmont High School

Address 909 N Oakwood Drive, Westmont, IL 60559

Phone (630) 468-8100

The name, address and telephone number of the person who will be the chairman of the **parade** or open air meeting.

Name Tom DeMay

Address 909 N Oakwood Drive Westmont, IL 60559

Phone (312) 320-6282

Date when the **parade** or open air meeting is to be conducted: Thursday, October 4, 2012

The route to be traveled: Cass Ave from Burlington Ave to Melrose, and Melrose from Cass to Warwick. From Warwick and Melrose, the parade will end, participants will disburse and make their way to the high school for the bonfire.

The starting point: Cass Ave and Burlington Ave.

The termination point: Melrose Ave and Warwick Ave.

Location of the speakers' platforms: N/A

The approximate number of persons who, and animals and vehicles which will constitute such **parade** or open air meeting: 100-150 people, no animals, and approximately 20 vehicles.

The type of animals: N/A

Description of the vehicles: Personal cars, one fire engine, either pickup trucks or large SUV's towing park district trailers.

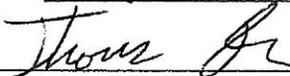
The hour when such **parade** or open air meeting will start: Parade will start at 6:30 pm, but parties will gather at 5:45 in the water tower lot to get in line.

The hour when such **parade** or open air meeting will terminate: 7:15 pm

A statement as to whether the **parade** will occupy all or only a portion of the width of the streets proposed to be traveled. The parade will occupy the full width of the street throughout the path of the parade. The parties within the parade will disburse at Melrose and Warwick, at which point, normal traffic lanes and patterns would be in effect.

The location, by streets, of any assembly areas for such **parade** or open air meeting. Participants will meet at the Water Tower parking lot, East of Cass Ave at Burlington Ave, at 5:45pm in order to finalize any vehicle decorations and to get into order for the procession.

The time at which units of the parade will begin to assemble at any such assembly area or areas. 5:45 pm



Signature of Applicant

09/06/2012

Date of application

Sec. 70-182. Permit-Required. No person shall participate in a parade or open air meeting on any public way or on any public property unless a written permit therefore shall first be obtained from the chief of police.

Sec. 70-183. Application; contents. (See application attached)

Sec. 70-184. Hours when permitted. All parades shall be held during daylight hours at times other than between 7:30 a.m. to 9:00 a.m. and 4:30 p.m. to 6:00 p.m., Monday through Saturday, and not before noon on Sundays. All open air meetings shall conclude by midnight and shall not be held before noon on Sunday.

Sec. 70-185. Number of Participants. Parades and open air meetings shall be limited to such numbers of persons as will not obstruct either vehicular or pedestrian traffic in an unreasonable manner, and in no event shall a parade or open air meeting consist of more than 500 persons.

Sec. 70-186. Action on application for permit; reapplication.

(a) Following receipt of an application or reapplication for a permit required by this article, the chief of police shall, within 24 hours, either issue a permit for a parade or open air meeting or reject the application.

(b) Permits for parades and open air meetings may be rejected on the basis of improper or incomplete application or other valid reasons, and the reasons for such rejection shall be made known to the applicant, in writing, at the time of rejection.

(c) The applicant for a permit under this article shall be allowed to correct or complete an improper application and resubmit it to the chief of police, the original 72-hour required advance notification time being still valid if a corrected application is resubmitted within 24 hours prior to the time of the event. If a corrected application is not received by the chief of police within 24 hours prior to the time of the event, a new period of 48 hours will be imposed prior to which the event may not be held. Such 48-hour period shall commence upon receipt of the corrected application.

Sec. 70-187. Conflicting applications. If the chief of police shall receive more than one application for a parade or open air meeting at the same time and the same place, or on the same day, the application filed first in time shall take precedence. An application shall be considered to be "at the same time" for the purpose of this section if the event is scheduled to commence within two hours before or after the holding of another event.

The ecrash solution

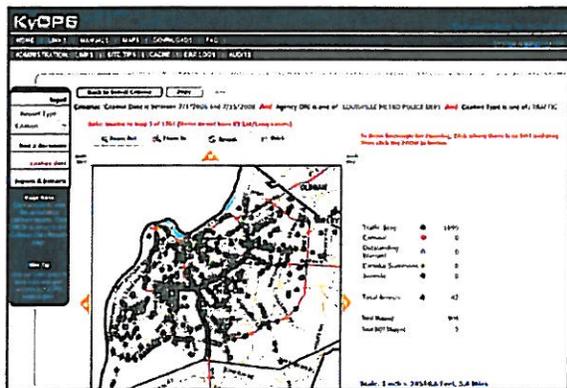
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Appriss is partnering with Docview to allow all Illinois law enforcement agencies to electronically capture crash information and report it to ILDOT at no cost.



Request Report/Extract Criteria	
<input type="checkbox"/> Home	Collisions by Agency
<input type="checkbox"/> Collision Data	<input checked="" type="checkbox"/> Run on a schedule
<input type="checkbox"/> Agency Search	Schedule: <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Yearly
<input type="checkbox"/> Review Status Template	Provide Access to: <input type="checkbox"/> Just Me <input type="checkbox"/> My Group <input type="checkbox"/> Everyone
<input type="checkbox"/> CA Name Search	Criteria:
<input type="checkbox"/> Ticket Data	Location: <input type="checkbox"/> n
<input type="checkbox"/> Data Entry	Agency ORJ: <input type="checkbox"/> n <input type="checkbox"/> All
<input type="checkbox"/> InCR Ticket Upload	County: <input type="checkbox"/> n <input type="checkbox"/> All
<input type="checkbox"/> Incident Data	Private Property is: <input type="checkbox"/> All <input type="checkbox"/> No
<input type="checkbox"/> Agency Search	<input type="checkbox"/> Yes
<input type="checkbox"/> Review Report/Extract	
<input type="checkbox"/> View Generated Requests	<input type="button" value="Cancel"/> <input type="button" value="Submit"/>

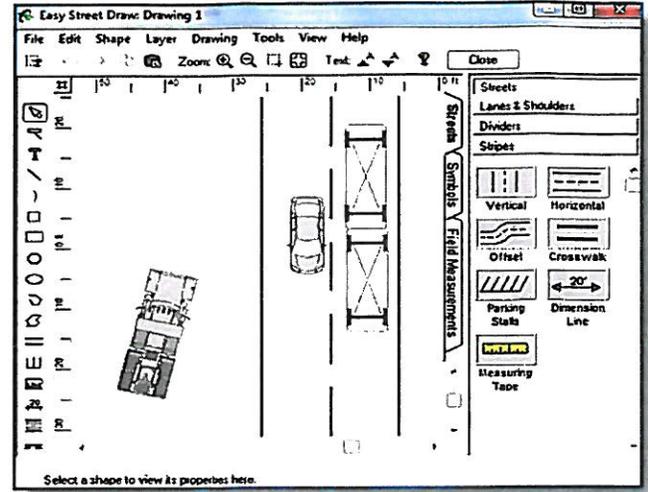
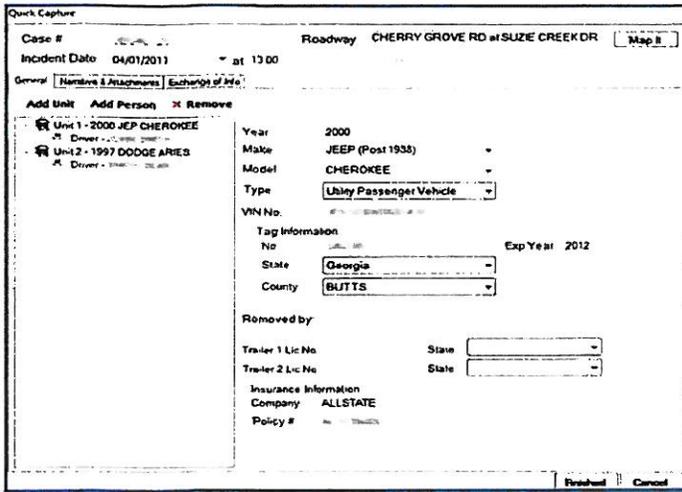
- Handles both paper and electronic reporting
- Lets government entities maintain a day-current processing environment
- Eliminates backlogs, disconnected systems and inconsistent/inaccurate data
- Reduces staffing requirements and keeps pace with changing technology
- All upfront services necessary to analyze collision reporting requirements
- Installation and configuration of all software and hardware needed
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- Electronic data collection wizard
- Integrated point-and-click mapping and crash diagramming (crash diagramming can also stand alone)
- Dynamic form creation — expansion of form prevents duplicate entry
- Produces state form upon submission/approval
- Uses data across multiple forms (citations, etc.)
- Custom interfaces for LEAs with existing electronic systems
- Supports custom workflows for review and approval procedures
- Enforcement of data validation rules provides consistent, accurate and timely collision information from field

Manage/Analyze

- Web-based — access any-time, anywhere
- Mapping
- Redaction tools
- Share and access data across all government partners
- MMUCC compliant
- SafetyNet extracts
- FARS extracts
- Custom extracts
- Data mining and ad-hoc reporting/investigation:
 - » Driver and passenger data
 - » VIN data
 - » Contributing factors
 - » Location
 - » All other data elements from crash report for customized reports and investigative efforts

Benefits of the Appriss/Docview partnership include:

- Simple implementation and fast documentation
- Direct, immediate reporting to ILDOT and Docview eCommerce
- EasyStreet Draw Diagramming Software
- View, save, print and even email reports and photos of crashes
- Accessible 24 hours a day, seven days a week
- Great support from partners you can trust
- NO COST

GET THE MOST FROM OUR EXPERIENCE

A leader in crash records management and repository services since 1999.

Appriss is the premier partner for all of your crash reporting needs.

Contact Appriss at 1-866-Appriss (277-7477) or info@appriss.com



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Agencies entering into this agreement will be provided, at no cost, an Appriss developed IL eCrash solution. This solution provides your agency software tools for collecting, analyzing, and distributing traffic accident report information. Included in the solution are a client data collection application, a web portal data analysis tool, and an automatic transfer of crash reports to the Docview eCommerce report distribution portal. Additionally, each data collection client will come supplied with an integrated and free user license of the Easy Street Draw 5 accident diagramming software.

This software and associated services will be provided at no cost to your agency following the execution of this agreement.

This Agreement is made and entered as of this ___ day of _____, 20___, by and between Appriss, Inc. (Licensor) and _____ (Licensee). Both parties agree to all commitments and services as detailed in this document.

The initial term of this Agreement shall be for twelve (12) months. The terms of this Agreement shall be automatically renewed for successive twelve (12) month terms, until either party provides written notice to the other terminating this Agreement immediately for failure of the other party to fulfill one or more of their contracted duties or at the end of the current term if a notice is submitted at least thirty (30) days prior to the last day of such term.

Appriss software and services provided to your agency at zero cost:

- A client data collection tool allowing users to enter, validate, and submit accident report information for storage and analysis and to ILDOT for their purposes.
- A web portal allowing users to search for and view historical crash report images, analyze, map, and perform complex queries on the crashes you investigate.
- A secure website www.docview.us.com where citizens, insurance companies, and other involved or interested parties have the convenience option to purchase official crash report copies.
- Agency's record fee per report for each crash report sold via www.docview.us.com that are submitted and available for purchase no later than 10 days from the date of the accident occurrence and no later than 24 hours after it is available at the agency for access/purchase by the public.
- Per User licensing of the Easy Street Draw 5 Accident Diagramming Software



- www.docview.us.com tear sheets to be delivered by the officer at the crash scene to involved parties that provide simple information on the convenience option of obtaining a crash report online.
- E-mailed quarterly auditing reports which detail each report sold and revenue earned.
- Agency's record fee portion paid on a quarterly basis via ACH direct deposit to the agency's designated bank account or by mailed check to the agency address provided.

Agency requirements to receive the above mentioned software and services are as follows:

- Your agency agrees to submit your reports timely to Appriss/Docview. Timely is defined as no later than 10 days from the date of the accident occurrence and no later than 24 hours of the report being made available at your agency for access/purchase by the public.
- Your agency agrees to provide parties at the crash scene with www.docview.us.com tear sheets or another document which includes the Appriss/Docview logo and link provided by Appriss/Docview that conveys to crash parties the www.docview.us.com convenience option.
- Your agency agrees to include on its official website (if provided) the www.docview.us.com logo and hyperlink provided by Appriss.
- The logo and link will at a minimum be available in all locations describing the options for obtaining a copy of the agencies crash reports.
- Your agency agrees to offer its crash reports online to the public only through www.docview.us.com. (This does not restrict your agency from fulfilling walk-in/mail/fax requests made by private citizens). Specifically, your agency may not offer crash reports online to the public through any other vendor or online mechanism.

Agency contacts required for implementation and support:

1. Agency Information

- Agency Name Westmont Police Department
- ORI
- Address 500 North Cass Avenue, Westmont, IL 60559-1503
- Est. Number of Accidents Reported per Year 863
- Number of Officers Reporting Accidents 41
- Number of Computers (laptops and desktops) Used to Report Accidents 17

2. **Technical Contact (for installation, training, software, hardware and networking support issues)**

- a. Name Glen Liljeberg
- b. Phone 630-981-6241
- c. Email gliljeberg@westmont.illinois.gov

3. **Accident Records Administrative Contact (for accident report information and record keeping issues)**

- a. Name Ross R. Brenza
- b. Phone 630-981-6323
- c. Email rbrenza@westmont.illinois.gov

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year written.

Agency: Westmont Police Department

Appriss, Inc.

Address: 500 North Cass Avenue

15 Industrial Drive

Westmont, IL 60559-1503

Martinsville, IN 46151

By: Thomas R. Mulhearn

By: _____

Title: Chief of Police

Title: _____

Date: 08/15/2012

Date: _____

eMail Address: tmulhearn@westmont.illinois.gov

Please call _____ or e-mail _____ with any questions.