

ORDINANCE NO. 16-_____
AN ORDINANCE AMENDING SECTION 2-446 OF THE WESTMONT CODE
OF ORDINANCES REGARDING SIGNATURE AUTHORITY FOR FINAL PLATS

WHEREAS, the Village of Westmont is a municipal corporation duly organized and operating pursuant to the laws of the State of Illinois; and

WHEREAS, the Land Development Code requires the chairman and secretary of the Planning and Zoning Commission to execute final plats of subdivision once approved by the Village Board; and

WHEREAS, the Village of Westmont Board of Trustees desires to amend Chapter 2, Section 2-446 of the Westmont Code of Ordinances to provide for secondary signature authority for final plats in the temporary absence of the chairman and/or secretary, finding that this amendment will provide for more efficient operations for the benefits of owners and developers within the Village.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, as follows:

Section 1: The above-stated recitals are hereby restated and incorporated into this Section 1 as though fully set forth herein.

Section 2: Chapter 2 “Administration,” Article V “Boards and Commissions,” Division 6 “Planning and Zoning Commission,” Section 2-446 of the Westmont Code of Ordinances is hereby amended as follows (amendments are indicated by underlined and **shaded** text; deletions are indicated by ~~strikeouts~~):

DIVISION 6. - PLANNING AND ZONING COMMISSION⁽¹³⁾

Sec. 2-446. - Created; composition; appointment; chairman.

- (a) There is hereby created a planning and zoning commission, consisting of seven members, to be appointed by the village president subject to the approval of a majority of the board of trustees. All members shall be electors in the village.
- (b) The village president shall designate one member of the planning and zoning commission to act as the chairman of the commission. The members of the commission shall establish a rotation among themselves for service as vice-chairman to preside over the meetings of the commission in the absence of the chairman.

(Ord. No. 95-41, § 2(2-231), 6-19-1995)

Sec. 2-447. - Term of office of members; vacancies.

The members of the planning and zoning commission shall serve for staggered terms of five years. All vacancies occurring on the commission shall be filled for the remainder of the member's unexpired term in the same manner as the original appointment.

(Ord. No. 95-41, § 2(2-232), 6-19-1995)

Sec. 2-448. - Compensation of members; expenses for technical assistance.

All members of the planning and zoning commission and its chairman shall receive compensation for their services as determined by the village board. If the village board deems advisable, the secretary to the commission may receive such compensation as may be fixed by the board from time to time and provided for in the annual appropriation ordinance. If the planning and zoning commission shall deem it advisable to secure advice or services on technical matters, it may do so upon authority from the village board and appropriation of funds therefor by the board.

(Ord. No. 95-41, § 2(2-233), 6-19-1995)

Sec. 2-449. - Meetings and hearings; rules.

- (a) All meetings of the planning and zoning commission shall comply with the requirements of the Open Meetings Act. [144](#)
- (b) All testimony given at any hearing before the planning and zoning commission shall be given under oath administered by the chairman, who may also compel, by subpoena, the attendance of any witnesses.

(Ord. No. 95-41, § 2(2-234), 6-19-1995)

Sec. 2-450. - Powers and duties.

The planning and zoning commission shall have the following powers and duties:

- (1) To prepare and recommend to the village board for adoption, a comprehensive plan for the present and future development or redevelopment of the village and land contiguous to the village and within 1½ miles of its corporate limits. Such plan may establish reasonable standards of design for subdivisions and for resubdivisions of unimproved land and of areas subject to redevelopment with respect to public improvements; may establish reasonable requirements governing the location, width, course, and surfacing of public streets and highways, alleys, ways for public service facilities, curbs, gutters, sidewalks, streetlights, parks, playgrounds, schoolgrounds, size of lots to be used for residential purposes, stormwater drainage, water supply and distribution, sanitary sewers and sewage collection and treatment; and may designate land suitable for annexation to the village and the recommended zoning classification upon annexation.
- (2) To recommend changes from time to time in the official comprehensive plan.
- (3) To prepare and recommend to the village board, from time to time, plans for specific improvements in pursuance of the official comprehensive plan.
- (4) To give aid to village officials charged with the direction of projects for improvements embraced within the official comprehensive plan, to further the making of these projects, and, generally, to promote the realization of the official comprehensive plan.
- (5) To examine all subdivision plats referred to it by the village board, and to approve or disapprove such plats in the manner described by this Code. The chairman and secretary shall execute final subdivision plats once approved by the village board. In the temporary absence of the chairman, the most senior commissioner other than the secretary shall sign plats on behalf of the chairman. In the temporary absence of the secretary, the second most senior commissioner other than the chairman shall sign plats on behalf of the secretary.

- (6) To review site plans and make recommendations to the village board for all development in zoning districts other than single-family residential.
- (7) To hear and decide appeals from and review any order, requirement, decision or determination made by a economic development director or building inspector charged with the enforcement of the zoning ordinance of the village, subject to the procedures for hearings established therein, and provided that a concurring vote of not less than four members of the planning and zoning commission shall be required to reverse any such administrative decision.
- (8) To hear applications for special uses or variations from the requirements of the zoning ordinance, subject to the standards set forth therein, and to make recommendations to the village board concerning such applications.
- (9) To consider proposed amendments to the zoning ordinance of the village, pursuant to the procedures established therein, and to make recommendations to the village board concerning such proposed amendments.
- (10) To consider applications for planned developments, pursuant to the standards and procedures of the zoning ordinance with respect thereto, and to make recommendations to the village board concerning such developments.
- (11) To carry out any and all other duties and responsibilities assigned to it pursuant to the village's zoning and land development ordinances, state law governing the functions of a plan commission or zoning board of appeals, and any other ordinances of the village.
- (12) To carry out any other duties or responsibilities which may, from time to time, be referred or assigned to it by the village board.

(Ord. No. 95-41, § 2(2-235), 6-19-1995; Ord. No. 07-102, § 1, 6-4-2007)

Secs. 2-451—2-475. - Reserved.

Section 3: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed to the extent of the conflict.

Section 4: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, this 14th day of April, 2016.

Ayes: _____ Nays: _____ Absent: _____

APPROVED:

Ronald J. Gunter, Mayor

ATTEST:

Virginia Szymiski, Village Clerk