



Village Board Meeting January 28, 2021 6:00 p.m.

Note: This meeting will be a blended meeting held remotely and with in-person attendance to allow for social distancing requirements. For remote attendance, the meeting will be streaming live on the Village's YouTube channel: <https://www.youtube.com/VillageofWestmont>. A remote Open Forum is available for the community to participate in the meeting remotely if so desired, to submit comments/questions by filling out the online public comment form by visiting <https://westmont.illinois.gov/meetinginfo> or by calling (630) 981-6195. If you are calling in a comment please do so 2 hours prior to the start of meeting time. If there are questions on how to submit a form please email clerk@westmont.il.gov

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village. Citizens can submit remote public comment by filling out an online form, or by phone call.

- The Online Public Comment Form can be found by visiting [HTTPS://WESTMONT.ILLINOIS.GOV/533/MEETING-INFORMATION](https://westmont.illinois.gov/533/meeting-information)
- By phone: Call 630-981-6195 and leave your full name, address, and comment.
- A comment made by phone must be submitted 2 hours prior to the start of the Village Board Meeting.
- If there are any questions on how to make public comments, email clerk@westmont.il.gov.

*Background of
Subject Matter*

*

Type

Discussion Only

5. Reports

a. Board Reports

- Mayor
- Clerk
- Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board Meeting held January 14, 2021.

**Background Of
Subject Matter** Required Parliamentary Procedure
Type Motion

Documents:

[2021-01-14 VILLAGE BOARD MEETING MINUTES \(1\).PDF](#)

ii. Executive Session Minutes

Board to consider a motion to accept, approve, release the following Executive Session minutes with the exceptions as noted and to authorize the destruction of all accompanying verbatim recordings of said minutes which are 18 months or more old:

Meeting Date Exception: Paragraph #

- May 28, 2009
- April 1, 2010
- June 4, 2012
- January 5, 2017 Except Para # 5
- February 2, 2017
- March 16, 2017
- August 3, 2017
- August 31, 2017
- October 26, 2017 Except Para # 1
- February 15, 2018
- March 1, 2018
- April 12, 2018 Except Para # 7 , 8 , 9
- May 10, 2018
- June 21, 2018 Except Para # 3 , 5 , 6
- August 30, 2018
- December 6, 2018
- January 3, 2019 Except Para # 1
- February 28, 2019 Except Para # 2
- May 23, 2019
- July 18, 2019
- August 15, 2019 Except Para # 1
- August 29, 2019
- October 24, 2019
- November 21, 2019
- February 13, 2020 Except Para # 1 , 2
- September 10, 2020
- September 24, 2020

**Background Of
Subject Matter** The Illinois Open Meetings Act requires that the Village Board periodically review to accept, approve and/or

release Executive Session minutes in whole or part.

*Additional
Background* *

Recommendation Approval.

Type Motion

Budgeted N/A

*Budgeted
Explanation* *

b. **Finance Ordinance**

i. **Finance Ordinance #17**

Total to be announced at the meeting.

*Background Of
Subject Matter* *

Type Ordinance

c. **Purchase Orders**

i. **PO 21201402**

Westmont Auto Mile Group \$24,000.00

*Background Of
Subject Matter* Annual Contribution to Westmont AutoMile

Type Purchase Order

Budgeted Yes

*Budgeted
Explanation* It was originally listed as On Hold in the budget, but the last Admin/Finance Committee meeting suggested lifting the Hold.

Documents:

[21201402.PDF](#)

ii. **PO 21201406**

Municipal Emergency Services Inc \$307,549.00

*Background Of
Subject Matter* Airpacks SCBA - FEMA Grant

Type Purchase Order

Budgeted Yes

Documents:

[21201406.PDF](#)

iii. **Total Of Purchase Orders**

\$ 331,549.00

*Background Of
Subject Matter* *

Type Purchase Order

d. **Total Of Purchase Order And Finance Ordinance**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

e. **Reduction Of Class 2 Liquor Licenses**

Board to consider an ordinance reducing the number of Class 2 liquor licenses by one due to the sale of Vincitori's Restaurant, 14 North Cass Avenue.

Background Of Subject Matter Vincitori's was sold on December 31, 2020. This ownership change renders the previous liquor license to be expired and surrendered. Due to this, the number of available Class 2 liquor licenses needs to be reduced by one.

Recommendation Approve

Type Ordinance

f. **Proclamation - National Activity Professional Week**

Board to consider a proclamation designating January 24 - 30, 2021 as National Activity Professional Day in the Village of Westmont.

Background Of Subject Matter Celebrating the professionals that "Brighten Each Day" for the residents of our long term care facilities.

Type Proclamation

Documents:

[2021 PROCLAMATION - NATIONAL ACTIVITY PROFESSIONAL WEEK.PDF](#)

8. **Unfinished Business**

9. **New Business**

a. **428 South Cass Avenue - Fence Variance**

Board to consider an ordinance to permit an increase in the height of the fence located in the side yard adjoining a street within the R-4 General Residence District.

Background Of Subject Matter Ms. Oyuki Cervantes and Alberto del Campo seek to maintain the privacy and security of the back yard area of the home, which is exposed on the north side to 55th Place, by placing a 6-foot high fence along the lot line.

Additional Background The proposed fence is 3 ft. higher than allowed for wooden fences in side yards adjoining a street. The lot line is set back approximately 21.5 feet from the south curb at 55th Place.

Recommendation The Planning and Zoning Commission voted to recommend approval with a 6-1 vote.

Type Ordinance

Documents:

b. Increase In Available Liquor License

Board to consider an ordinance increasing the number of available Class 2 Liquor Licenses by one (1) for the new ownership of Vincitori's Restaurant 14 North Cass Avenue.

Background Of Subject Matter The new owner of Vincitori Restaurant 14 N. Cass Avenue has requested a Class 2 liquor license for the restaurant. A background check revealed that Vincitori Restaurant and it's owner are eligible to receive a liquor license.

Additional Background If the available number of Class 2 licenses is increased, it will allow the liquor commissioner to issue a liquor license to Vincitori Restaurant if he so chooses.

Recommendation Approval

Type Ordinance

c. 700 Oakmont Lane - Ryan Companies US Inc.

Board to consider an ordinance approving the following requests from Curt Pascoe of Ryan Companies US Inc, 700 Oakmont Lane, Westmont, IL 60559:

1. A Zoning Code Variance to allow for a shared parking aisle & driveway to straddle a lot line.
2. A Zoning Code Variance request to allow parking in the east side yard setback of a new lot.
3. A Zoning Code Variance request to allow parking in the west side yard setback of a newly created lot.
4. Final Plat of Subdivision to create two lots with new addresses of 700 & 750 Oakmont Lane
5. An amended final site and landscape plan to affirm an existing redevelopment

Background Of Subject Matter The variances are required by code prior to adopting & recording the final plat & Declaration of Easements. 700 Oakmont will be split, a lot line between two existing buildings on one approximately 12-acre lot to create 700 & 750 Oakmont Lane.

Additional Background The site & landscape plan was approved in 2018 for one address. That plan will now be used for two separate addresses. A combined report has been provided for all entitlements on the agenda.

Recommendation The Planning and Zoning Commission voted to recommend approval.

Type Ordinance

Documents:

[700 OAKMONT LANE - SITE AND LANDSCAPE PLAN.PDF](#)

d. North Lincoln Street Municipal Parking Lot

Board to consider an ordinance to approve the following requests from the Village of Westmont to enable the construction of a municipal parking lot on on North Lincoln Street:

1. A final plat of consolidation for the three lots currently listed as 25, 29, and 33 North Lincoln Street, Westmont, Illinois.
2. Site and landscape plans for the consolidated lot.
3. Special Use Permit for a municipal parking lot in the R-3 Single Family Detached Residential District.

Background Of Subject Matter The Village of Westmont is proposing to construct a municipal parking lot on the properties located at 25, 29, and 33 North Lincoln Street. The proposed parking lot will be located on the east side of Lincoln and south of Irving.

Additional Background The lots are currently zoned R-3 residential and are owned by the Village of Westmont. The new address for the three consolidated lots will be assigned as 31 North Lincoln Street.

Type Ordinance

Documents:

[31 N LINCOLN STREET.PDF](#)

e. Committees Of The Board Structure

Board to approve an ordinance amending Chapter 2, Sec. 2-33. - Committees, and Chapter 2, Article V, Division 5 of the Municipal Code to restructure the standing committees of the Board of Trustees.

Background Of Subject Matter Discussion of the committee structure at the Administration & Finance Committee confirmed the restructure of the Public Safety Committee creating 2 separate committees, Fire Public Safety and Police Public Safety.

Type Ordinance

Documents:

[2021 WESTMONT BOARD AND COMMITTEE MEETING SCHEDULES.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.