



Village Board Meeting
July 29, 2021
6:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Trustees

*Background Of
Subject Matter*

*

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held July, 15, 2021.

*Background Of
Subject Matter*

Required Parliamentary Procedure

Type

Motion

Documents:

[2021-07-15 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #7

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

c. **Purchase Orders**

i. **PO 22200574**

Primera Engineers, Ltd \$107,540.00

Background Of Subject Matter 2021 MFT Resurfacing Project Engineering

Type Purchase Order

Budgeted Yes

Documents:

[22200574.PDF](#)

ii. **PO 22200575**

Primera Engineers, Ltd \$23,340.00

Background Of Subject Matter Addington Plaza Engineering

Type Purchase Order

Budgeted Yes

Documents:

[22200575.PDF](#)

iii. **PO 22200576**

Primera Engineers, Ltd \$32,000.00

Background Of Subject Matter Depot Retail Space - Building Improvements Engineering

Type Purchase Order

Budgeted Yes

Documents:

[22200576.PDF](#)

iv. **PO 22200588**

Ken's Landscaping and Supply \$48,950.00

Background Of Subject Matter Ogden Median Landscaping

Type Purchase Order

Budgeted Yes

Documents:

[22200588.PDF](#)

- v. **PO 22200589**
Primera Engineers, Ltd. \$100,000.00

Background Of Subject Matter General Engineering Services
Type Purchase Order
Budgeted Yes

Documents:

[22200589.PDF](#)

- vi. **Total Of Purchase Orders**
\$ 311,830.00

Background Of Subject Matter *
Type Purchase Order

- d. **Total Of Purchase Order And Finance Ordinance**
Total to be announced at the meeting.

Background Of Subject Matter *
Type Motion

8. **Unfinished Business**

9. **New Business**

- a. **203 Robinson Lane - Permit Fee Waiver**

Board to consider an ordinance approving a waiver of fees and replacement requirements under the Heritage Tree Ordinance. The owners of the property at 203 Robinson Lane are requesting a replacement cost waiver in the amount of \$12,750 associated with removal of a 25" Honey Locust Tree.

Background Of Subject Matter The Honey Locust tree is defined as a heritage tree according to village ordinance. It is in the direct path of a proposed walkway that the owners of 203 Robinson are requesting to install.
Additional Background 203 Robinson has multiple heritage trees on the lot and this one is blocking the only area for a walkway to the home.
Recommendation The Public Works Committee has recommended waiving this fee.
Type Ordinance
Budgeted No

- b. **350 North Grant Street - Lot Subdivision**

Board to consider an ordinance approving a preliminary plat of subdivision and a final plat of subdivision to create two lots at 350 North Grant Street in the R-3

Single Family Residence District.

Background Of Subject Matter	The proposal to split the existing lot into 2 new lots meets all zoning requirements.
Additional Background	Engineering and Forestry have both reviewed the proposed lot split. Stormwater management and tree protection requirements will be satisfied.
Type	Ordinance

Documents:

[350 NORTH GRANT PRELIMINARY AND FINAL PLAT.PDF](#)
[350 NORTH GRANT PLAT OF SUBDIVISION - BOARD MEMO.PDF](#)

c. **207 North Cass - B-1 Permit For Kim's Uncle Pizza**

Board to consider an ordinance allowing Uncle Pizza Projects, LLC D/B/A Kim's Uncle Pizza to obtain a B-1 Permit to open a pizza restaurant at 207 North Cass.

Background Of Subject Matter	The subject property is where Uncle Pete's Pizza was previously located.
Additional Background	No other zoning approvals are required. A business license will be required. Inspections of the property, which was damaged by fire recently, will occur during the business license process.
Type	Ordinance

Documents:

[207 NORTH CASS B1 PERMIT EXHIBITS.PDF](#)
[207 NORTH CASS UNCLE PIZZA PROJECTS COVER LETTER.PDF](#)
[207 NORTH CASS B1 PERMIT BOARD MEMO.PDF](#)

d. **Westmont Historical Society Plaque Program**

Board to consider an ordinance approving the Westmont Historical Society's program to designate historic buildings in the Village with decorative plaques.

Background Of Subject Matter	The Westmont Historic Society wishes to place attractive metal plaques on historic buildings in the Village to designate them as historically significant.
Additional Background	Zoning Ordinance Section 11.11(B) requires not-for-profit organization signs to receive the advance approval of the village board as to the time, location and size of such signage.
Type	Ordinance

Documents:

[PLAQUE PROGRAM APPLICATION .PDF](#)
[PLAQUE PROGRAM 2021.PDF](#)

e. **Engineering Services Agreement - 2021 MFT Resurfacing Project**

Board to consider an ordinance authorizing an engineering agreement with Primera Engineering for Ph2 Engineering Design Services and Ph3 Construction Inspection

Engineering on the 2021 MFT Street Resurfacing Project.

Background Of Subject Matter	The 2021 MFT Street Resurfacing Project proposes to resurface approximately 68,000 square yards of roadway along with related work.
Additional Background	We are requesting the sum of \$107,540.00 for both Ph2 Design Engineering and Ph3 Construction Inspection Engineering for the Village's 2021 MFT Street Resurfacing Project.
Recommendation	Staff recommends approving the proposal in the amount of \$107,540.00 for Ph2 and Ph3 Engineering.
Type	Ordinance
Budgeted	Yes

Documents:

[2021 MFT RESURFACING - WESTMONT ENGINEERING PROPOSAL.PDF](#)

f. **Engineering Services Agreement - Quincy St. Streetscape Project**

Board to consider an ordinance authorizing an engineering agreement with Primera Engineering for Ph1 and Ph2 Design Engineering for the proposed Quincy St. Streetscape Project.

Background Of Subject Matter	Request to approve the sum of \$219,660.00 for Ph1 and Ph2 Design Engineering for the Village's Quincy St. Streetscape Project.
Additional Background	The New Quincy St. Streetscape will be designed and constructed from South Cass Ave. to North Lincoln St. The project will include North Lincoln up to Alley G.
Recommendation	Staff recommends approving the Village's Quincy Streetscape Project for Ph1 and Ph2 Engineering in the amount of \$219,660.00
Type	Ordinance
Budgeted	Yes

Documents:

[QUINCY STREETScape - WESTMONT ENGINEERING PROPOSAL.PDF](#)

g. **Automatic Mutual Aid Agreement - Village Of Clarendon Hills - Fire Department**

Board to consider an ordinance approving an Automatic Aid Agreement between the Village of Westmont, through its Fire Department, and the Clarendon Hills Fire Department.

Background Of Subject Matter	Agreement is to provide for automatic mutual aid, including dispatch of apparatus and personnel, to the stricken community in the event of an emergency.
Additional Background	Initial term shall be one year from effective date and shall renew for successive one year terms unless written notification is provided.
Recommendation	Approve.

Type Ordinance

Budgeted N/A

Documents:

[AUTO AID CLARENDON HILLS.PDF](#)

h. **Automatic Mutual Aid Agreement - Village Of Downers Grove - Fire Department**

Board to consider an ordinance approving an Automatic Aid Agreement between the Village of Westmont, through its Fire Department, and the Downers Grove Fire Department.

Background Of Subject Matter Agreement is to provide automatic mutual aid, including dispatch of apparatus and personnel, to the stricken community in the event of an emergency.

Additional Background Initial term shall be one year from effective date and shall renew for successive one year terms unless written notification is provided.

Recommendation Approve

Type Ordinance

Budgeted N/A

Documents:

[AUTO AID DOWNERS GROVE.PDF](#)

i. **Automatic Mutual Aid Agreement - Village Of Oak Brook - Fire Department**

Board to consider an ordinance approving an Automatic Aid Agreement between the Village of Westmont, through its Fire Department, and the Oak Brook Fire Department.

Background Of Subject Matter Agreement is to provide for automatic mutual aid, including dispatch of apparatus and personnel, to the stricken community in the event of an emergency.

Additional Background Initial term shall be one year from effective date and shall renew for successive one year terms unless written notification is provided.

Recommendation Approve

Type Ordinance

Budgeted N/A

Documents:

[AUTO AID OAK BROOK.PDF](#)

10. **Miscellaneous**

11. **Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting.