



# LC-13 Liquor Compliance Field Inspection Report - Local

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White	- ILCC
Yellow	- Agency
Pink	- Licensee

## Part 1: Licensee Information

Licensee name: \_\_\_\_\_ License number: \_\_\_\_\_  
 Business name: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
 Address: \_\_\_\_\_ RIVN count: \_\_\_\_\_  
 City: \_\_\_\_\_ IL ZIP \_\_\_\_\_ SOS Status: \_\_\_\_\_

## Part 2: Inspection information

Date of inspection: \_\_\_/\_\_\_/\_\_\_ Arrival time(24 HR): \_\_\_:\_\_\_  No violations noted  OOB  
 Departure time(24 HR): \_\_\_:\_\_\_

## Part 3: Exterior Violations

- a  Incorrect DBA
- b  Impermissible outside signs-retailer specific
- c  Impermissible outside signs-# \_\_\_\_\_

## Part 4: License Violations

- a  State liquor license not displayed
- b  State liquor license not valid. # of days: \_\_\_\_\_
- c  Local liquor license not available
- d  IL Sales Tax certificate not available IL Sales Tax # \_\_\_\_\_ - \_\_\_\_\_
- e  License info inconsistent
- f  Change of ownership not reported
- g  Subterfuge operation
- h  Pregnancy warning sign not displayed
- i  Human Trafficking public notice not posted
- j  Personnel not BASSET certified-# \_\_\_\_\_
- k  Corp. status - not good standing
- l  Corp. status - other

## Part 5: Records Violations

- a  Pre-mix machine cleaning record not kept
- b  Tap cleaning record not kept
- c  Infusion container cleaning record not kept
- d  No schedule of drink prices available
- e  90 days of invoices/waiver unavailable

## Part 6: Sanitation Violations

- a  Sanitation violation on licensed premises  Minor  Major
- b  Contaminated liquor bottles: \_\_\_\_\_
- c  Pre-mix drink receptacles not cleaned
- d  Pre-mix drinks not destroyed weekly
- e  Unsanitary taps: \_\_\_\_\_
- f  Taps not cleaned pursuant to ILCC RR
- g  Marrying liquor - like brands
- h  Marrying liquor - unlike brands (deceptive)
- i  Infusion not destroyed as required
- j  Infusion container not cleaned as required

## Part 7: Other Violations

- a  No access to areas within licensed premises
- b  No access to liquor storage
- c  Refused inspection or access to liquor storage
- d  Brands and taps do not agree: \_\_\_\_\_  Deceptive: \_\_\_\_\_
- e  Advertised brands unavailable: \_\_\_\_\_
- f  Unlabeled taps: \_\_\_\_\_
- g  Impermissible permanent inside sign - retailer specific
- h  Cig. packs w/o Rev. stamps - \_\_\_\_\_

- i  Unlawful sale of single cigarette
- j  Cig. vending machine w/o Rev. certificate
- k  Coin-operated amusement device(s) w/o decals: \_\_\_\_\_
- l  Infusion with no label or improper label affixed
- m  Advertising "free" or "complimentary" alcohol
- n  Giving away alcoholic beverages
- o  Offering or using unlabeled liquor bottles
- p  Warehousing of alcoholic liquor off premises
- q  Gambling  Minor  Major
- r  Failure to maintain Dram Shop Insurance
- s  Local, State, Federal law / ordinance violation
- t  Other
- u  Refer to ILCC

## Part 8: Statistical information

- a  Tobacco products sold
- b  Coin-operated amusement devices
- c  Gaming devices on premises
- d  Liquor primary business
- e  Gambling establishment
- f  Adult entertainment establishment
- g  Authorized occupancy: \_\_\_\_\_

## Part 9: Comments

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Part 10: Affidavit from the person in charge of the licensed premises

*I, the undersigned, was present and in charge during the inspection. I have read and reviewed the report and understand further action may be taken by the Illinois Liquor Control Commission.*

Signature \_\_\_\_\_ Printed name \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ Time: \_\_\_:\_\_\_ am pm

## Part 11: Local liquor control agent affidavit

Inspecting agency: \_\_\_\_\_

*I, the undersigned, am an agent of the Local Liquor Control Commission and swear I have no conflict of interest with the licensee and I am not associated with the business or licensee listed within this report.*

Signature \_\_\_\_\_ Printed name \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_ Time: \_\_\_:\_\_\_ am pm