



Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, January 4, 2018.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymski P

TRUSTEES: Addington P Barker P
Barry P Guzzo P
Liddle P Nero P

STAFF:

May P **Parker** P **Ziegler** P
(Village Mgr) (Finance Director) (Community Development Director)
Crane A **McIntyre** P **Liljeberg** P
(H.R. Director) (Communications Director) (I.T. Manager)
Chief Gunther P **Dep Chief Thompson** A **Dep Chief Gruen** A
(Police Dept.) (Police Dept.) (Police Dept.)
Chief Weiss P **Dep. Chief Riley** A **Dep. Chief Connelly** A
(Fire Dept.) (Fire Dept.) (Fire Dept.)
Ramsey P **Mulhearn** P **Noriega** A
(P.W. Director) (Dep. Liquor Commissioner) (Assistant PW Director)

ATTORNEY: Zemenak P Perez A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Chicago Tribune A Independent: Daniel Smrokowski A
Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forsberg - P

VISITORS: None.

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

Mayor welcomed everyone to the meeting.

OPEN FORUM:

None.

VOTING KEY: A=ABSENT AB=ABSTAIN N=NO W=Withdrawn
P=PRESENT Y=YES V=VACATION

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>9</u>	<u>10</u>	<u>11</u>					
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>					

REPORTS

Mayor Gunter

- Welcomed everyone to the 1st meeting of the year.
- Announced the new board committee chairs.
 - Public Information - Jinny Szymiski
 - Public Safety Committee - Marie Guzzo
 - Administrative/Finance Committee - Linda Liddle
 - Public Works Committee - Steve Nero
 - Community Development Committee - Jim Addington
 - Environmental Improvement Committee - Bruce Barker
 - Economic Development Committee - Harold Barry III
- All meeting dates and times are listed on our website. Most of them are scheduled prior to Village Board meetings. All are welcome to attend.
- Information on Citizen of the Year nominations is posted on the Village and Chamber's website. This will be announced at the awards program in April. The date is yet to be determined.

Clerk Szymiski

- All of our liquor licenses were in on time and our business licenses continue to be renewed.

Trustee Barry

- Recapped the Economic Development meeting. We talked about the new businesses in 2017. There were 25 new businesses and 12 of those filled downtown vacancies. It is very exciting to see that the downtown is filling up and that the block looks full.
- Talked about Larry Forssberg's report regarding retention of businesses in Westmont.
- Residentially there were 18 single family homes built and 3 duplexes.
- The Park District opened a new park this year, Bernas Park.
- Permit Fee revenues were \$ 2,763,767 up \$1,695,742 over 2016.
- The EDC will meet bi-monthly, the first Wednesday of every month.
- Happy New Year to all.

Trustee Guzzo

- The Citizens Fire Academy Class will be starting April 5, 2018 and go thru May 10, 2018. Look for information coming out right after the first of the year.
- Please help the fire department by keeping fire hydrant areas clear of snow. Check out the Adopt-a-Fire Hydrant Program. Information is posted on the Village website.
- Invited Chief Weiss up to talk about severe winter weather and warming centers.
 - There is information on our website.
 - Please be alert when there are winter advisories, storm watches or weather storm warnings. Try to be prepared.
 - We have several warming stations in the Village. You can contact the Fire Department at any time. The Village Hall will also have information. The County also has warming centers throughout DuPage. If you are looking for additional information, please contact the Fire or Police Departments.
- The first Public Safety Committee meeting of 2018 will be February 15th at 4:30pm.

Trustee Addington

- Happy New Year!

Trustee Nero

- Taking over Public Works Committee. The next meeting will be March 15th.
- Invited Public Works Director Ramsey to the podium to give an update.
 - Talked about snow removal in the Village and we received many phone calls complimenting our department.
 - There have been 6 main breaks just before Christmas. It has been rough since the weather has been so cold.
 - 2 residents have called about not having water due to pipes being frozen. Sometimes in this weather, it's good to have a small drip and that will prevent your pipes from ever getting frozen. If you have a closet, it's good to keep it open to keep the air circulating.
- Thanked the Public Works Department for keeping the roads safe for us to drive on.

Trustee Liddle

- We had our first Administration/Finance Committee Meeting earlier today.
 - We reviewed the changes to the employee handbook for the Village.
 - There was a brief update from the Metropolitan Mayors Caucus on the Greenest Regions Compact II.
 - Please come out and join us for those meetings. It's the first Thursday meeting of every month at 4:30pm at Village Hall.
- Schedules for Taste of Westmont and Cruisin' Nights will be put together soon.
- Westmont Special Events is moving forward with having a new St. Patty's Day Event. Please look for details which will be coming out soon.

Trustee Barker

- The next Westmont First meeting will be at 6:00pm, January 16th at the Westmont Public Library. We will be focusing on Senior Care in the Village.
- Announced that he is the new chairman for the EIC. Our meeting is next Monday, January 8th, 2018. There will be a press release coming out about the new Heritage Tree Ordinance. More information will be going out about the work that is happening at Richmond Gardens.
- Christmas Trees can be recycled within the first two weeks of January. Please just put them out with your regular garbage.
- Holiday Lights can be recycled also at the Frank Johanik Fire Station.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

No items to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Addington** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the Village Board meeting held December 21, 2017.

(B) NOVEMBER FINANCIAL REPORT

Board to consider a motion to accept the financial report submitted for the month of November 2017.

(C) FINANCE ORDINANCE # 17: Dated **January 4, 2018** in the amount of **\$ 1,460,383.57**

(D) PURCHASE ORDERS

11043280	Elanar Construction	\$ 109,337.12
11043515	Village of Clarendon Hills	160,730.85

11043508	Baxter & Woodman	148,975.00
11043510	Core & Main LP	69,512.00
11043490	IRMA	416,727.92
11043558	Tyler Technologies	153,640.00
11043559	Tyler Technologies	479,496.00
	Total of Purchase Orders	\$1,538,418.89
	Total of Purchase Orders and Finance Ordinance #17	\$ 2,998,802.46

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #1

Ayes: Addington, Barry, Barker, Guzzo, Nero, Liddle

Nays: None.

Absent: None.

UNFINISHED BUSINESS

NEW BUSINESS

(2) 410 N WASHINGTON STREET (NORTH LOT) - LOT WIDTH VARIANCE

Community Development Director Ziegler addressed the board on this item.

Motion by **Trustee Addington** to consider an ordinance approving a Zoning Code variance request from James Lesko to allow relief from the minimum lot width for a dwelling in the R-3 Single Family Detached Residence District.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #2

Ayes: Addington, Barker, Barry, Guzzo, Nero, Liddle

Nays: None
Absent: None

(3) ENGINEERING AGREEMENT - BURLINGTON-CUMNOR, WEST END, ROSLYN STORM SEWER PROJECT

Public Works Director Ramsey and Mr. Ed Kalina (Engineering Solutions) addressed the board on this item.

Motion by **Trustee Addington** to consider an ordinance authorizing an engineering agreement with Engineering Solutions Team for Design (Phase 2) Engineering Services for the Burlington-Cumnor, West End, and Roslyn Storm Sewer Project.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #3

Ayes: Addington, Barker, Barry, Guzzo, Nero, Liddle
Nays: None
Absent: None

(4) NAPERVILLE WARWICK STORMWATER IMPROVEMENT PROJECT CHANGE ORDER 2 (FINAL) REQUEST

Public Works Director Ramsey and Mr. Ed Kalina (Engineering Solutions) addressed the board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving Change Order #2 (Final) for the Naperville Warwick Stormwater Improvement Project.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #4

Ayes: Addington, Barker, Barry, Guzzo, Nero, Liddle
Nays: None
Absent: None

(5) BUSINESS PUBLICITY GRANT PROGRAM

Finance Director Parker & Trustee Barker addressed the board on this item.

This is for new events, not existing.

Motion by **Trustee Liddle** to consider an ordinance adopting the Westmont First Committee's Business Publicity Grant Program.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #5

Ayes: Addington, Barker, Barry, Guzzo, Nero, Liddle

Nays: None.
Absent: None.

(6) AGREEMENT FOR LIQUOR LICENSES INSPECTIONS

Deputy Liquor Commissioner Mulhearn addressed the board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving an agreement with the Illinois Department of Revenue to participate in the Alcoholic Liquor Enforcement Pilot Program.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #6

Ayes: Addington, Barry, Barker, Nero, Guzzo, Liddle
Nays: None.
Absent: None.

(7) SEXUAL HARASSMENT POLICY

Village Manager May addressed the board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving revisions to Chapter 62 "Personnel," Section 62-73 - Sexual Harassment, of the Village Code of Ordinances.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #7

Ayes: Addington, Barry, Barker, Nero, Guzzo, Liddle
Nays: None.
Absent: None.

(8) EMPLOYEE HANDBOOK REVISIONS

Village Manager May addressed the board on this item.

Motion by **Trustee Liddle** to consider ordinance approving revisions to Chapter 62 "Personnel," of the Village Code of Ordinances.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #8

Ayes: Addington, Barker, Barry, Nero, Guzzo, Liddle
Nays: None.
Absent: None.

MISCELLANEOUS:

- Deputy Liquor Commissioner Mulhearn informed the Board that there was someone who wished to speak, but upon receiving her answer left. She was happy with the result.



Village Clerk's Office

31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6220 Fax: 630-829-4441

(9) CLOSED SESSION:

Mayor Gunter requested an executive session to discuss the following matters:

1. To discuss the purchase of real estate for the use of the Village pursuant to section (2)(C)(5) of the open meetings act.
2. To set the price for the sale of real estate owned by the Village pursuant to section (2)(C)(6) of the open meetings act.

Motion by **Trustee Addington** to move into executive session at **7:02**pm.

Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #9

Ayes: Addington, Barker, Barry, Liddle, Guzzo, Nero

Nays: None.

Absent: None.

(10) RECONVENE REGULAR BOARD MEETING: Motion by **Trustee Liddle** to move out of Executive Session and to reconvene the regular Board meeting at **7:40**pm.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #10

Ayes: Addington, Barker, Barry, Liddle, Guzzo, Nero

Nays: None.

Absent: None.

(11) ADJOURNMENT: Motion by **Trustee Addington** to adjourn the meeting. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #11

Ayes: Addington, Barker, Barry, Liddle, Guzzo, Nero

Nays: None.

Absent: None.

MEETING ADJOURNED AT 7:41 P.M.

ATTEST:

APPROVED:

Virginia Szyski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 18th day of January, 2018