

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, January 18, 2018.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymski P

TRUSTEES: Addington P Barker P
Barry P Guzzo P
Liddle P Nero P

STAFF:

May <u>P</u> (Village Mgr)	Parker <u>P</u> (Finance Director)	Ziegler <u>P</u> (Community Development Director)
Crane <u>A</u> (H.R. Director)	McIntyre <u>A</u> (Communications Director)	Liljeberg <u>A</u> (I.T. Manager)
Chief Gunther <u>A</u> (Police Dept.)	Dep Chief Thompson <u>A</u> (Police Dept.)	Dep Chief Gruen <u>P</u> (Police Dept.)
Chief Weiss <u>P</u> (Fire Dept.)	Dep. Chief Riley <u>A</u> (Fire Dept.)	Dep. Chief Connelly <u>A</u> (Fire Dept.)
Ramsey <u>P</u> (P.W. Director)	Yeater <u>P</u> (Village Forester)	Kaufman <u>P</u> (Fire Inspector)

ATTORNEY: Zemenak P Perez A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Chicago Tribune A Independent: Daniel Smrokowski A
Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

VISITORS: None.

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

Mayor welcomed everyone to the meeting.

OPEN FORUM:

None.

VOTING KEY: A=ABSENT AB=ABSTAIN N=NO W=Withdrawn
P=PRESENT Y=YES R=RECUSE

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>		<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>		<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>R</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>		<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>		<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>		<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>		<u>Y</u>
	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>				
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>				

REPORTS

Mayor Gunter

- Citizen of the Year Award nominations will be posted on the Village and Westmont Chamber website. Every year we name a citizen of the year.
- We are planning the 2018 schedule for Sister City. The focus will be on economic development and a trip to Taiwan is planned for March 2018. Taiwanese officials are planning on visiting in July.

Trustee Nero

- The next Public Works Committee meeting is March 15, 2018.
- Recapped the 2017 Public Works press release which is on the website.
- Thanked the Police Department for their quick response to complaints about speeders on Blackhawk. The next day there were enforcements and a trailer. The residents were pleasantly surprised and thanked the Village and the Chief for the quick response.

Trustee Liddle

- The next Administration / Finance Committee meeting will be February 1st at 4:30pm. We now meet the first Thursday Board meeting of every month.
- Westmont Special Events is moving forward with a St. Paddy's Day local pub tour. The tentative date is Saturday, March 10th.

Trustee Barker

- Recapped the Westmont First meeting that was focused on Senior Services. There were many representatives at the meeting that service seniors in Westmont. It was very educational. Every quarter we will have a different focus group.
- Had chaired the first meeting for EIC and Jon Yeater led the discussion. It was a very good meeting and educational.
 - Emphasized the importance of supporting the Richmond Gardens project.
 - There is still time to turn in your failed holiday lights into the collection baskets around town.

Trustee Barry

- Introduced John from Johnny's Blitz to talk about the upcoming ribbon cutting.
 - The ribbon cutting is scheduled for Thursday, January 25th at 6:00pm at Johnny's Blitz, 20 North Cass Avenue.
 - The owner discussed the business and the good food and craft beer. There are vegan options also.
- Mark your calendars for the 2nd annual Westmont Restaurant Week that is scheduled for March 2 - 11th. A list of participating restaurants will be published in early February.

Trustee Guzzo

- There was a fire at Jewel-Osco this morning at Cass and Ogden. It was quickly contained by the Westmont Fire Department. They are making quick repairs and are hoping to re-open this weekend. Thanked everyone involved.
- The Citizens Fire Academy will begin April 5th and run through May 10th. Please check out the details on the website: www.westmont.illinois.gov on how to sign up.
- Please keep your fire hydrants clear of snow. This is a way that we can help the Fire Department.
- Thank you to the Public Works Department for all of their hard work this winter in keeping our streets clear.
- The next Public Safety Committee meeting will be February 15th at 4:30pm.

Trustee Addington

- Reported on the Community Development Committee meeting that was held earlier this evening. Recapped last year's activity. There were a lot of permits that were taken out.
- The next Community Development meeting will be in April.
- Attended the Legislative meeting for DuPage Mayors and Managers.
 - Because it is an election year, there may not be any real legislation until after the November election.
 - There will be a budget passed at the state level because legislators do not want to go into a new term without that being ironed out.
 - They go back into session at the end of the month.

Clerk Szymski

- Village offices will be closed February 19th for Presidents Day.
- The raffle for Lions Club will be Friday, February 9th. There are many Lions Club members that are here that can sell you tickets. Some of them are the Mayor, Larry Forsberg, Trustee Addington, and myself.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

Trustee Barry asked for item dii (PO 11043648, KH Renovations, \$24,805.00) to be removed from the consent agenda to be voted on separately.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Addington** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the Village Board meeting held January 4, 2018.

(B) DECEMBER FINANCIAL REPORT

Board to consider a motion to accept the financial report submitted for the month of December 2017.

(C) FINANCE ORDINANCE # 18: Dated **January 18, 2018** in the amount of **\$ 1,470,704.52**

(D) PURCHASE ORDERS

11043507	Currie Motors	\$ 26,456.00
11043589	Engineering Solutions Team	74,000.00
	Total of Purchase Orders	\$ 100,456.00
	Total of Purchase Orders and Finance Ordinance #18	\$ 1,571,160.52

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #1

Ayes: Addington, Barry, Barker, Guzzo, Nero, Liddle

Nays: None.

Absent: None.

UNFINISHED BUSINESS

(2) PURCHASE ORDER 11043648 - KH RENOVATIONS

Village Manager May addressed the board on this item.

Motion by **Trustee Barker** to consider approving purchase order 11043648 for KH Renovations in the amount of 24,805.00.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #2

Ayes: Addington, Barker, Guzzo, Nero, Liddle

Nays: None

Absent: None

Recuse: Barry

(3) SMALL CELL ANTENNA/TOWER RIGHT-OF-WAY SITING ORDINANCE

Attorney Zemenak addressed the board on this item.

Motion by **Trustee Addington** to consider approving an amendment to Chapter 82 of the Westmont Code of Ordinances regarding siting of small cell antennas/towers in public rights-of-way.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #3

Ayes: Addington, Barker, Barry, Guzzo, Nero, Liddle

Nays: None

Absent: None

NEW BUSINESS

(4) FIRE & POLICE COMMISSIONER REAPPOINTMENT

Mayor Gunter addressed the board on this item.

Motion by **Trustee Addington** to consider approving a motion reappointing Mr. Robert Kovanda as a commissioner and the chairman of the Board of Fire and Police Commissioners.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #4

Ayes: Addington, Barker, Barry, Guzzo, Nero, Liddle

Nays: None

Absent: None

(5) 409 N GRANT STREET - SETBACK VARIANCE

Attorney Zemenak, Community Development Director Ziegler, and Forester Jon Yeater addressed the board on this item.

Motion by **Trustee Liddle** to consider an ordinance requesting a Zoning Code variance request

to allow for construction of a new home within the required front yard setback to mitigate an existing Heritage Tree in the R-3 Single Family Detached Residence District.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #5

Ayes: Addington, Barker, Barry, Guzzo, Nero, Liddle
Nays: None
Absent: None

(6) BURR OAK DRIVE WATER MAIN IMPROVEMENTS

Public Works Director Ramsey addressed the board on this item.

Motion by **Trustee Nero** to consider an ordinance authorizing an engineering service agreement with Baxter and Woodman for Phase 1&2 design engineering services for the Burr Oak Water main replacement project.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #6

Ayes: Addington, Barker, Barry, Guzzo, Nero, Liddle
Nays: None.
Absent: None.

(7) NICOR FRANCHISE AGREEMENT

Attorney Zemenak addressed the board on this item.

Motion by **Trustee Barry** to consider an ordinance approving a franchise agreement with Nicor to construct, operate and maintain a gas distribution system in the Village.

Seconded by **Trustee Nero**.

Trustee Liddle asked if we can write into the agreement that they are required to submit a GIS map or a system so that we know where the utilities are located.

Attorney Zemenak talked about the franchise agreement and that Westmont was not part of the original consortium, and because of that our agreement is different.

Trustee Liddle's concern is that if they have GIS locations on everything that they have that information can be shared.

Manager May commented that even though that information can be submitted, sometimes the information is inaccurate.

Attorney Zemanak said that we can make that a condition of the agreement and move to postpone.

(8) NICOR FRANCHISE AGREEMENT

Motion by **Trustee Liddle** to consider postponing an ordinance approving a franchise agreement with Nicor to construct, operate and maintain a gas distribution system in the Village.

Seconded by **Trustee Nero** and the item was postponed.

VOTE ON MOTION #8

Ayes: Addington, Barry, Barker, Nero, Guzzo, Liddle
Nays: None.
Absent: None.

(9) ELEVATOR STANDARDS ORDINANCE

Fire Chief Weiss and Larry Kaufman addressed the board on this item.

Motion by **Trustee Guzzo** to consider an ordinance amending Chapter 18, Article XIII of the Village Code of Ordinances regarding elevator standards, inspections and fees.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #9

Ayes: Addington, Barry, Barker, Nero, Guzzo, Liddle
Nays: None.
Absent: None.

MISCELLANEOUS:

- Trustee Barry commented and complemented Noriel Noriega and Jimmy Wright on the eye catching signs in the alley to watch out for children by Manning School.

(10) CLOSED SESSION:

Mayor Gunter requested an executive session to discuss the following matters:

1. To discuss the purchase of real estate for the use of the Village pursuant to section (2)(C)(5) of the open meetings act.
2. The sale of real estate owned by the Village pursuant to section (2)(C)(6) of the open meetings act.

Motion by **Trustee Nero** to move into executive session at **6:52pm**.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #10

Ayes: Addington, Barker, Barry, Liddle, Guzzo, Nero
Nays: None.
Absent: None.

(11) RECONVENE REGULAR BOARD MEETING: Motion by **Trustee Addington** to move out of Executive Session and to reconvene the regular Board meeting at **7:43pm**.

Seconded by **Trustee Nero** and the motion passed.



Village Clerk's Office

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VOTE ON MOTION #11

Ayes: Addington, Barker, Barry, Liddle, Guzzo, Nero

Nays: None.

Absent: None.

(12) ADJOURNMENT: Motion by **Trustee Addington** to adjourn the meeting. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #21

Ayes: Addington, Barker, Barry, Liddle, Guzzo, Nero

Nays: None.

Absent: None.

MEETING ADJOURNED AT 7:44 P.M.

ATTEST:

APPROVED:

Virginia Szymski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 1st day of February, 2018