



**FINANCE**

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draft

**Finance Committee  
Meeting Minutes - March, 2 2017  
Westmont Village Hall**

**Call to Order:** 4:01 pm - Mayor Gunter

**Pledge of Allegiance**

**Roll Call: Committee**

**Staff**

Trustee Guzzo (Chair) Trustee Liddle Trustee Addington (4:08) Trustee Barry (4:22) Trustee Barker (4:19) Mayor Gunter Clerk Szymiski Manager May	Director Parker Manager May Chief Gunther Director Ziegler Larry McIntyre (4:30) Dave Weiss Mike Ramsey (4:17) Tom Mulhearn (4:18) Deputy Clerk Richards Ruth Olsson Deputy Chief Riley
Visitors Larry Forrsberg (4:29)	<i>None</i>

**UNFINISHED BUSINESS:** Director Parker began the meeting presenting objectives of the reviewed topics:

**None at this time**

**NEW BUSINESS:** Director Parker presented objectives of the agenda topics:

**Hotel/Motel Tax - Lions Club - Red, White and Bar-B-Que:** Director Parker started the topic by presenting a request for Hotel/Motel Grant money from the Lions Club. The request included the required information as to how this will bring in tourism and hotel stays by visitors. The request is for the next fiscal year. Money from the Grant will go for new advertising and publicity of the Red, White and Bar-B-Que. The Grant will be for \$2,500.00.

Trustee Guzzo said the event brings in a lot of people. Mayor Gunter mentioned he would like to see this Grant approved for the Lions Club. Trustee Guzzo agreed it is money well spent and the money from the event goes back into the community.

Director Parker said the next step is for the Finance Committee to put it on the board agenda and make a motion to adopt it.

Trustee Liddle made motion to recommend to the Village board to adopt this Grant. Trustee Szymiski seconded the motion. All ayes.

**Waste Management Contract:** Director Parker stated this item is a continuation from the last Public Works Committee meeting. We have been given the additional information from the representative at Waste Management (WM) that we asked them to provide:

1. WM has ability to provide 94 gallon garbage cans for all residents. If a resident does not want a 94 gallon can they can get a 64 gallon can from WM if they want at no additional charge. If the resident switches back and forth in can size, there will be a charge from WM.
2. In addition to the 94 gallon can, extra bags of garbage will continue to need a garbage sticker at the cost of \$1.73 each.
3. WM is able to reduce the rate increase to 3.5% from 4.75%.
4. WM can provide free unlimited number of yard waste bags during the first week of yard waste service in spring and for four weeks in November.
5. WM provided us with other residential rates from other communities of similar size where they have a commercial franchise. Westmont's rates compared to other communities are under cost.

WM provided us a cost of \$185,000 to extend our contract without having an additional increase in 2019.

One option for the Village, is to spend a lump sum of \$340,000 upfront for garbage containers and not extend the contract.

The next option for the Village is to extend the contract and have a maximum increase of 3.5% .

Last option is to not do anything and wait until 2019 and request another bid then.

The board agrees the option of extending WM contract with the increase of 3.5% is the right option. This item will be put on the board agenda for approval to extend contract.

**REPORTS:** Director Parker presented on the following topics:

**Update on water factoring issues:** It has been found that the three accounts that were billed at 10%, were billed the remaining 90% at the regular rate. It has been decided they should have been billed the remaining 90% at the Village's rate, because the factoring was the Village's mistake. The three accounts will get credits because they already paid the full rate. One account will get a credit of \$395.00 . The second account will receive a credit of \$9,098.00 . The third account will receive a credit of \$8,693.00.

The next step for the Finance Department is to look into other data analysis options to make the water loss audit process easier and less time consuming. We are asking other firms how they use data analysis for water loss purposes. We will also ask them for a quote to see how much it will cost for them to analyze our data so we can identify meters that are not factoring correctly. With hopes the end result being we will more than recoup that cost and generate revenue from that.

Another water bill issue is a commercial account that is been being billed at a residential rate due to a clerical error in 2014. The commercial cost is one dollar more per one thousand gallons than the residential rate. The rate on this account will be changed as soon as possible. It has been decided that we will not back charge them the difference. Mayor Gunter asked if the amount the commercial account has paid in the past covers the Village's cost of water, Director Parker said yes. Trustee Barker stated he thinks it is a good idea to hire a firm to analyze our data as soon as possible because of all the discrepancies. Trustee Guzzo asked if getting an outside firm to do data analysis is something that can be worked into the budget. Director Parker said yes, this is to be worked into the budget.

**Water Rate Increases:** Director Parker said the DuPage Water Commission is raising their cost by \$.08 in May. The Village raised the rates \$.92 in January. The Village also needs to raise the rates again \$.40 for infrastructure. If the Village waits until May to raise the rate, that is a \$40,000 cost we would lose due to DuPage Water Commission's raise in rates.

The Village has the following options:

1. Raising the rates another \$.48 in May, even though the rates have just been raised in January.
2. Raise the rates in January \$.48.
3. Have a lower dollar amount increase this May, and the \$.40 next year.

The Finance Meeting on March 9th, 2017 will be covering Capital items.

**Payment Plans:** Director Parker said the Finance Department and the Village attorney are a composing a legal letter for businesses that are not paying or are not up to date on their Places for eating Taxes.

**BUDGET MEETINGS:** The Budget Workshop meeting will be Thursday, April 6, 2017 at 6:00pm. A back up day, or to finish would be Friday, April 7, 2017.

The next Finance meeting is April 6, 2017.

**Adjourn:** 4:42 pm, a motion to adjourn was made by Trustee Addington, seconded by Trustee Liddle, all approved with all ayes.