



Clerk's Office
Village of Westmont

MINUTES OF THE HYBRID VIRTUAL BOARD MEETING HELD **Thursday, July 29, 2021.**

Mayor Gunter called the meeting to order at **6:00 P.M.**

WESTMONT VIRTUAL VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymski P

TRUSTEES: Barker P Simonovich A
Brady P Guzzo P
Liddle P Nero P

STAFF:

May (Village Mgr) <u>P</u>	Parker (Finance Director) <u>P</u>	Sylvester (Community Dev. Director) <u>P</u>
Brainerd (HR Director) <u>P</u>	McIntyre (Communications Director) <u>P</u>	Liljeberg (I.T. Manager) <u>P</u>
Chief Gunther (Police Dept.) <u>P</u>	Dep Chief Thompson <u>A</u> (Police Dept.)	Dep Chief Gruen <u>A</u> (Police Dept.)
Chief Riley (Fire Dept.) <u>P</u>	Dep Chief O'Hare <u>P</u> (Fire Dept.)	Richards <u>A</u> (Deputy Clerk)
Ramsey <u>A</u> (P.W. Director)	Mielcarski <u>P</u> (Management Analyst)	Babyar <u>P</u> (Communications)

ATTORNEY: Zemenak P Carrara A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

CHAMBER OF COMMERCE DIRECTOR: Forssberg - P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

- Mayor Gunter welcomed everyone.
- The DuPage County Health Department has put out a recommendation for individuals to wear masks in indoor public places. We will be wearing our mask until we are in our seat and there are dividers up at the dias.
 - Manager May said that the DuPage County Health Department supports that



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recommendation and that was the recommendation that was coming from the governor's office and the Illinois Department of Public Health. The masking is expected regardless of whether you are vaccinated or unvaccinated.

- Mayor Gunter invited Deputy Fire Chief Kevin O'hare to the podium to give an update on COVID-19.
 - Deputy Fire Chief O'Hare gave an update on the COVID virus.
 - The positivity rate in Illinois is about 4%. The positivity rate in DuPage County is 3.7%. To give some reference, the positivity rate in DuPage County on July 3rd was 1.1%. DuPage County averages 75 new cases per day currently, and on July 3rd it was 15 cases per day.
 - Deputy Fire Chief O'Hare advocated for social distancing when possible, hand washing, and wearing face coverings when necessary.

OPEN FORUM:

- Gina Parrilli, 245 Blackhawk Drive
 - Requested the Board to call the governor's desk and to veto senate bill 818 pertaining to sexual education taught in schools.

VOTING KEY: A=ABSENT AB=ABSTAIN N=NO W=Withdrawn
 P=PRESENT Y=YES R=RECUSE

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
	<u>9</u>	<u>10</u>	<u>11</u>					
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>					
TRUSTEE SIMONOVICH	<u>A</u>	<u>A</u>	<u>A</u>					

REPORTS

Mayor Gunter

- The next Police Public Safety Committee meeting will be September 22nd, 9:00am, at Village Hall.
- Asked Police Chief Gunther to the podium to talk about National Night Out.
 - Police Chief Gunther announced that next Tuesday, August 3rd will be National Night out and the Police Department Open House. This will be held at the Police Station at 500 North Cass Avenue from 5:00pm - 8:00pm. There will be many activities for families to participate in and police vehicles will be displayed. Bike patrol officers will have a bike demonstration and hot dogs will be provided by the Lions Club. Many stakeholders in the community will be participating. Encouraged everyone to bring out their families.
- The next 100th Anniversary Committee will be August 5th at 3:30pm at Village Hall.
- The Police, Public Works, and Fire have announced open houses that will be held in the next couple of months.
- The 100th Anniversary License plates are on sale and are available to the public for \$25.00. You can sign up on the Village website.
- Community members have been interviewed and those interviews will be added to the 100th Anniversary video. That video is scheduled to be completed for the November 10th birthday anniversary celebration.
- November 10th will be our 100th Anniversary celebration right here in front of Village Hall. There will be a few dedication ceremonies and the completion of a new time capsule which will be buried on the west side of Village Hall.
- There will be no Holly Days events over Thanksgiving weekend. Instead, the Parade will be the following weekend on Saturday, December 4th.
- Wished Clerk Szymiski a Happy Birthday.

Village Clerk Szymiski

- The Community Wide Garage Sale will be the weekend of August 6, 7, & 8. To sign up and participate, visit the Village website. The list of sales will be provided by Westmont Special Events.

Trustee Nero

- The next Public Works Committee meeting will be September 23, 2021, 4:30pm, at Village Hall.
- The Public Works Open House will be September 25th, 10:00am - 1:00pm. The details will be announced soon.
- The Public Works Truck Night at Cruisin' Nights was a blast. It was a record night for Westmont Cruisin' Nights with a total of 346 vehicles. Thanks to all the Public Works Staff and all of the other communities in the county that came and represented.

Trustee Liddle

- The next Administration / Finance Committee meeting will be August 12, 4:30pm at Village Hall.

- There are 3 more art shows at Cruisin' Nights this year. They are set for August the 5th, 19th, and September the 2nd. Please go to our website for Westmont Special Events to participate. There is also more information on the Village website. If anyone is interested in being a sponsor or becoming a volunteer at the Cruise Nights, sign up online at westmontevents.com or call the office at 630-829-9378.

Trustee Barker

- The next Westmont First meeting is Monday, August 16th, 6:00pm at the Westmont Library.
- According to census bulletins and websites, the final count numbers are due on that day.
- The Environmental Improvement Committee will be meeting on August 2nd at 5:30pm at the Library.
 - One of the priorities of the committee is to bring educational and accurate information to our residents. Environmental Information is always changing. The EIC has worked with the Communications Department to put out over 20 news releases and currently our group is finalizing our communications plan for the entire year in an effort to make events and educational support more synchronized.

Trustee Guzzo

- The next Fire Public Safety Committee meeting is going to be October 22nd at 4:30pm. Everyone is invited to attend.
- Fire Truck Cruisin' Nights will be August 5th.
- Congratulations to Public Works on their Cruisin' Nights. It was a great turnout.
- Wished Clerk Szymiski a Happy Birthday.

Trustee Brady

- Welcomed the swimmers to Westmont. The FMC Natatorium has been hosting statewide swim meets.
 - The Illinois Swimming Age Group Championships were on Thursday, July 22 - Sunday, July 25.
 - The Illinois Swimming Senior Championships are Thursday, July 29th - August 1st.
 - Central Zone 14 (age 14 & up) Swimming Championships are Thursday, August 5 - Sunday, August 8th.
- The next Community Development Committee Meeting will be on Thursday, August 26th.

Mayor Gunter read the report on behalf of Trustee Simonovich

- We are hiring at the Village and are in the process of hiring in Community Development, for a Permit Coordinator (2 full time, 1 part-time), Deputy Director of Community Development and Planning.



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- The Fire Department will be hiring for an Administrative Assistant III for the Fire Chief position.
- The Information Technologies Department is hiring for a Help Desk Technician.
- Public Works is hiring for a Mechanic.
- Additionally, we have 5 new police officers starting the academy at the end of August.

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

No items to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Village Manager May addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

(A) BOARD MEETING MINUTES

Board to consider approving the minutes of the Village Board Meeting held **July 15, 2021**.

(B) FINANCE ORDINANCE #7: Dated **July 29, 2021** in the amount of **\$ 909,008.17**

(C) PURCHASE ORDERS

22200574	Primera Engineers, Ltd.	\$ 107,540.00
22200575	Primera Engineers, Ltd.	23,340.00
22200576	Primera Engineers, Ltd	32,000.00
22200588	Ken's Landscaping and Supply	48,950.00
22200589	Primera Engineers, Ltd	100,000.00
	PURCHASE ORDER TOTAL	\$ 311,830.00

(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE: \$ 1,220,838.17

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich



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UNFINISHED BUSINESS

There is no unfinished business.

NEW BUSINESS

(2) 203 ROBINSON LANE - PERMIT FEE WAIVER

Village Manager May addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance approving a waiver of fees and replacement requirements under the Heritage Tree Ordinance. The owners of the property at 203 Robinson Lane are requesting a replacement cost waiver in the amount of \$12,750 associated with removal of a 25" Honey Locust Tree.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

(3) 350 NORTH GRANT STREET - LOT SUBDIVISION

Community Development Director Sylvester addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving a preliminary plat of subdivision and a final plat of subdivision to create two lots at 350 North Grant Street in the R-3 Single Family Residence District.

Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

(4) 207 NORTH CASS - B-1 PERMIT FOR KIM'S UNCLE PIZZA

Community Development Director Sylvester and new owners Ed Marschewski and Cecily Rodriguez Feterina addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance allowing Uncle Pizza Projects, LLC D/B/A Kim's Uncle Pizza to obtain a B-1 Permit to open a pizza restaurant at 207 North Cass.



Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Brady, Guzzo, Liddle, Nero
Nays: None
Absent: Simonovich

(5) WESTMONT HISTORICAL SOCIETY PLAQUE PROGRAM

Community Development Director Sylvester and Alice Krampits addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance approving the Westmont Historical Society's program to designate historic buildings in the Village with decorative plaques.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Brady, Guzzo, Liddle, Nero
Nays: None
Absent: Simonovich

(6) ENGINEERING SERVICES AGREEMENT - 2021 MFT RESURFACING PROJECT

Village Manager May addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance authorizing an engineering agreement with Primera Engineering for Ph2 Engineering Design Services and Ph3 Construction Inspection Engineering on the 2021 MFT Street Resurfacing Project.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Brady, Guzzo, Liddle, Nero
Nays: None
Absent: Simonovich

(7) ENGINEERING SERVICES AGREEMENT - QUINCY ST. STREETSCAPE PROJECT

Village Manager May addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance authorizing an engineering agreement with Primera Engineering for Ph1 and Ph2 Design Engineering for the proposed Quincy St. Streetscape Project.

Seconded by **Trustee Nero** and the motion passed.



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VOTE ON MOTION #7

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

(8) AUTOMATIC MUTUAL AID AGREEMENT - VILLAGE OF CLARENDON HILLS - FIRE DEPARTMENT

Deputy Fire Chief O'Hare addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving an Automatic Aid Agreement between the Village of Westmont, through its Fire Department, and the Clarendon Hills Fire Department.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

(9) AUTOMATIC MUTUAL AID AGREEMENT - VILLAGE OF DOWNERS GROVE - FIRE DEPARTMENT

Deputy Fire Chief O'Hare addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving an Automatic Aid Agreement between the Village of Westmont, through its Fire Department, and the Downers Grove Fire Department.

Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #9

Ayes: Barker, Brady, Guzzo, Liddle, Nero

Nays: None

Absent: Simonovich

(10) AUTOMATIC MUTUAL AID AGREEMENT - VILLAGE OF OAK BROOK - FIRE DEPARTMENT

Deputy Fire Chief O'Hare addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving an Automatic Aid Agreement between the Village of Westmont, through its Fire Department, and the Oak Brook Fire Department.



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Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Brady, Guzzo, Liddle, Nero
Nays: None
Absent: Simonovich

MISCELLANEOUS:

- Trustee Nero mentioned that at the next Cruisin' Night the DuPage County animal van will also be present.
- The Police Department Cruisin' Nights is on the 2nd of September.

(11) MEETING ADJOURNED AT 6:57 P.M.

Board to consider a motion to adjourn.

Motion by **Trustee Liddle** to adjourn the meeting.
Seconded by **Trustee Brady** and the motion passed.

VOTE ON MOTION #11

Ayes: Barker, Brady, Guzzo, Liddle, Nero
Nays: None
Absent: Simonovich

MEETING ADJOURNED AT 6:57 P.M.

ATTEST:

APPROVED:

Virginia Szynski, Village Clerk

Ronald J. Gunter, Mayor

Dated this 12th day of August, 2021