



Clerk's Office  
**Village of Westmont**

MINUTES OF THE HYBRID VIRTUAL BOARD MEETING HELD **Thursday, August 12, 2021.**

**Mayor Gunter** called the meeting to order at **6:00 P.M.**

**WESTMONT VIRTUAL VILLAGE BOARD MEETING ROLL CALL:**

**PRESENT:** Mayor Gunter P Clerk Szymski P

**TRUSTEES:** Barker P Simonovich P  
Brady P Guzzo P  
Liddle P Nero P

**STAFF:**

<b>May</b> (Village Mgr)	<u>P</u>	<b>Parker</b> (Finance Director)	<u>P</u>	<b>Sylvester</b> (Community Dev. Director)	<u>P</u>
<b>Brainerd</b> (HR Director)	<u>P</u>	<b>McIntyre</b> (Communications Director)	<u>P</u>	<b>Liljeberg</b> (I.T. Manager)	<u>P</u>
<b>Chief Gunther</b> (Police Dept.)	<u>P</u>	<b>Dep Chief Thompson</b>	<u>A</u>	<b>Dep Chief Gruen</b>	<u>A</u>
<b>Chief Riley</b> (Fire Dept.)	<u>P</u>	<b>Dep Chief O'Hare</b>	<u>A</u>	<b>Mulhearn</b> (Deputy Liquor Commissioner)	<u>P</u>
<b>Ramsey</b> (P.W. Director)	<u>P</u>	<b>Mielcarski</b> (Management Analyst)	<u>P</u>	<b>Babyar</b> (Communications)	<u>P</u>

**ATTORNEY:** Zemenak P Carrara A

**A QUORUM WAS PRESENT TO TRANSACT BUSINESS.**

**PRESS:**

Bugle A

**CHAMBER OF COMMERCE DIRECTOR:** Forssberg - P

**THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.**

**OPEN FORUM:**

- Heather Booth, 246 N. Warwick Ave - There will be a vacancy on the Library Board. If anyone is interested in sitting on the Westmont Library Board, please contact the Library Director or any of the Library Trustees. The contact information is on the library website. Applications are being accepted until September 3rd. Library Trustee Booth,



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encouraged anyone who is interested to apply. Asked the Board to share the information with others to get the word out. You must be a resident of Westmont to apply.

**VOTING KEY:**      **A=ABSENT**              **AB=ABSTAIN**              **N=NO**      **W=Withdrawn**  
                                 **P=PRESENT**              **Y=YES**                      **R=RECUSE**

**Note:** *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

**VOTING SUMMARY**

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BRADY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SIMONOVICH	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>

**REPORTS**

**Mayor Gunter**

- Invited Fire Chief Riley to the podium for an update on COVID-19.
  - There are currently 95,995 cases in DuPage County, along with 1,396 deaths. Out of those deaths, 53% are males, 47% are females.
  - In Westmont there are 2,447 cases, along with 29 new cases in the last 14 days.
  - Hospitalizations are back up again. The positivity rate in DuPage County is 5.3% and the State of Illinois is 5.7%. The numbers were expected to rise with increased summer activities. Encouraged everyone to continue wearing facemasks, wash hands, and social distance whenever possible. Consider getting the vaccine if this is something you have not done yet. Reach out to your family doctor so that he/she can give you more information.
- There is a Police Public Safety Committee meeting scheduled for Sept 22, 9am at Village Hall.
- The Police Department held their open house on August 3rd and it went extremely well. Public Works will hold their open house on September 25th and Fire will have their open house October 2nd. All of the open houses are part of our 100th Anniversary Celebration
- Commemorative 100th Anniversary License Plates are still available and you can sign up online. The cost is \$25 per license plate.

- Editing has begun on the 100th anniversary video which will feature a number of interviews with longtime Westmont residents. The video is expected to be completed in time for the Anniversary Celebration on November 10th.
- Mark your calendars for November 10, 2021. That is the actual date of Westmont's 100th Birthday. We're planning to have a couple of dedication ceremonies, the completion of a new time capsule, announcement of our legacy awards, refreshments, music & fireworks.
- City of Darien Mayor Marchese sent a letter to the Village of Westmont thanking us for our assistance during the tornado. Mr. Marchese stated in his letter, "It is important that we all work together and working together makes us stronger."

### **Village Clerk Szymski**

- The Westmont Lions Club Labor Day Weekend Backyard BBQ & Carnival will feature a local BBQ competition, carnival, and a Saturday night fireworks presentation.
- The Westmont Public Library is seeking applications from interested Westmont residents to serve as Library Trustee. The selected candidate will serve until the next regular election in April 2023. Applications are on the library's website.
- The Downers Grove Township is hosting an event to renew licenses, get state ID Cards and more.
- The DuPage Senior Citizen Council has a new service call program . Seniors can sign up to receive a friendly call from a volunteer. There is more info on the village website.

### **Trustee Brady**

- The Westmont Police Department had an Open House on Tuesday, August 3rd. It was a well attended event.

### **Trustee Simonovich**

- We held our Administration / Finance Committee meeting and Trustee Liddle will recap that meeting for everyone.
- The Village is still hiring. We continue to look for a part-time permit coordinator.
- We are in various stages of the hiring process for the following positions:
  - **Community Development Department**
    - Deputy Director - Planning
  - **Fire Department**
    - Administrative Assistant III - Fire Chief
  - **Information Technologies Department**
    - Help Desk Technician
  - **Public Works Department**
    - Mechanic
- We are welcoming two new, full-time Permit Coordinators to the Community Development Department on Monday, August 16.
- We have five (5) new police officers starting the academy at the end of this month.

### **Trustee Liddle**

- Recapped the Administration / Finance Committee meeting from earlier in the evening.
  - Discussed the possibility of water shutoffs for businesses and residents. A letter will be going out so payment plans can be set up.
  - Talked about the passed legislation from the State of IL establishing a water payment assistance program and the potential for the Village of Westmont to opt-in or opt-out.
  - Federal Holidays were discussed such as Juneteenth and the Christmas Eve holiday just because of how it falls on the calendar.
  - We are anticipating restrictions coming through the State of IL regarding indoor dining. We will allow our outdoor dining for our restaurants through the end of October.
- There are two more art shows scheduled for Cruise Nights this year.
- The last night of Cruise Night is September 2nd and it is Police Car night.

### **Trustee Nero**

- The next Public Works Committee meeting is September 23, 4:30pm, at Village Hall.
- Mark your calendars, Public Works is planning their open house for Sept. 25, 10am to 1pm and details to be announced.
- Recapped the Public Works Truck Night at Cruisin' Nights. It was a record night for Westmont Cruisin' Nights with 346 total vehicles.
- 63rd and Richmond stream bank stabilization project is underway and should be completed in early October. Alley D is completed and open for traffic. A resurfacing program will be starting after Labor Day.
- Mayor Gunter is the new DMMC President. Westmont will be hosting all of the Mayors and Managers next week Wednesday for a big annual dinner. It will be great seeing all of the mayors coming into town.

### **Trustee Johanik-Guzzo**

- The next Fire Public Safety Committee meeting will be October 21st, 4:30pm at Village Hall.
- Congratulations to the Police Chief and everyone who came out for the National Night Out Open House.
- Congratulations to Westmont Special Events on the Cruisin' Nights Events and the Fire Department for a very successful fire truck night. We are keeping our fingers crossed for good weather for Squad Car Night on September 2, 2021.
- Called up Fire Chief Riley to talk about the new prescription drop off box. This new dropbox is located at 500 N. Cass in the front lobby of the Police-Fire facility. This was a joint effort between the Fire and Police departments. Residents can now drop off unwanted prescription drugs during 8:00am - 4:00pm.

### **Trustee Barker**



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- There will not be a Westmont First meeting in August.
- The Westmont First Committee is anxiously awaiting census results.
- The Environmental Improvement Committee met on August 2nd and the committee is looking forward to having a presence at Cruisin' Nights on August 19th.
- On behalf of the Environmental Improvement Committee, thanked the Police and Fire Department for the drug box to make sure those things are disposed of properly.

**ITEMS TO BE REMOVED FROM CONSENT AGENDA:**

Mayor Gunter asked for the 2021 Payroll Proclamation to be removed from the Consent Agenda.

**(1) CONSENT AGENDA [Omnibus Vote]:**

**Village Manager May** addressed the Board on this agenda item.

Motion by **Trustee Liddle** to approve the consent agenda.

**(A) BOARD MEETING MINUTES**

Board to consider approving the minutes of the Village Board Meeting held **July 29, 2021**.

**(B) FINANCE ORDINANCE #8:** Dated **August 12, 2021** in the amount of **\$ 1,936,957.02**

**(C) PURCHASE ORDERS**

22200680	Core & Main LP	\$ 68,055.00
22200681	Westmont Chamber of Commerce & Tourism Bureau	20,875.00
22200682	Primera Engineers, Ltd.	219,660.00
	<b>PURCHASE ORDER TOTAL</b>	<b>\$ 308,590.00</b>

**(D) TOTAL OF PURCHASE ORDERS & FINANCE ORDINANCE:** **\$ 2,245,547.02**

**(E) COMMUNITY EVENTS - 2021 WESTMONT LIONS CLUB BBQ**

Board to consider an ordinance approving the following requests for the 2021 Westmont Lions Club BBQ hosted by the Westmont Lions Club, September 2 - 5, 2021:

- Community Events Permit
- Liquor License Fee Waiver
- Amusement Fee Waiver
- Live Amplified Sound Permit
- Tent Permit Fee Waiver



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Seconded by **Trustee Nero** and the motion passed.

### **VOTE ON MOTION #1**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich  
Nays: None  
Absent: None

### **UNFINISHED BUSINESS**

There is no unfinished business.

### **NEW BUSINESS**

#### **(2) PROCLAMATION - NATIONAL PAYROLL WEEK 2021**

**Assistant Village Manager Parker and members from the National Payroll Association** addressed the Board on this item.

Motion by **Trustee Liddle** to consider a proclamation to declare the first week of September as National Payroll Week.

Seconded by **Trustee Barker** and the motion passed.

### **VOTE ON MOTION #2**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich  
Nays: None  
Absent: None

#### **(3) 226 NORTH CASS B-1 PERMIT FOR ARTISTIC PURSUIT**

**Community Development Director Sylvester and Ashley Payne** addressed the Board on this item.

Motion by **Trustee Nero** to consider an ordinance allowing Artistic Pursuit to obtain a B-1 Development Permit to operate a dance studio at 226 North Cass Avenue.

Seconded by **Trustee Liddle** and the motion passed.

### **VOTE ON MOTION #3**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich  
Nays: None



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Absent: None

### **(4) 9 WEST QUINCY B-1 PERMIT FOR HAROLD'S SHRIMP & CHICKEN**

**Community Development Director Sylvester, George Anderson and Enrique Munoz** addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance allowing Harold's Shrimp and Chicken to obtain a B-1 Development Permit to operate a restaurant with a bar at 9 West Quincy.

Seconded by **Trustee Nero** and the motion passed.

#### **VOTE ON MOTION #4**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

### **(5) INCREASE IN AVAILABLE CLASS 2 LIQUOR LICENSES**

**Deputy Liquor Commissioner Mulhearn and George Anderson** addressed the Board on this item.

Motion by **Trustee Liddle** to consider an ordinance increasing the number of available Class 2 Liquor Licenses by one (1) for Harold's Shrimp & Chicken #8 LLC. at 9 W. Quincy Avenue, Westmont, Illinois.

Seconded by **Trustee Barker** and the motion passed.

#### **VOTE ON MOTION #5**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich

Nays: None

Absent: None

### **(6) RESOLUTION FOR MAINTENANCE UNDER THE ILLINOIS HIGHWAY CODE**

**Public Works Director Ramsey** addressed the Board on this item.

Motion by **Trustee Guzzo** to consider an Illinois Department of Transportation Resolution for the Village's 2021 MFT Resurfacing project # 21-00111-00-RS.

Seconded by **Trustee Nero** and the motion passed.

#### **VOTE ON MOTION #6**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich



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Nays: None  
Absent: None

**MISCELLANEOUS:**

- Go out and enjoy Cruisin' Nights.

**(7) MEETING ADJOURNED AT 6:50 P.M.**

Board to consider a motion to adjourn.

Motion by **Trustee Liddle** to adjourn the meeting.  
Seconded by **Trustee Brady** and the motion passed.

**VOTE ON MOTION #6**

Ayes: Barker, Brady, Guzzo, Liddle, Nero, Simonovich  
Nays: None  
Absent: None

**MEETING ADJOURNED AT 6:50 P.M.**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Virginia Szymiski, Village Clerk

\_\_\_\_\_  
Ronald J. Gunter, Mayor

Dated this 26th day of August, 2021